APPENDIX A

General Construction Administration Forms

The latest versions of these forms can be found on Alberta Transportation's website: <u>https://www.transportation.alberta.ca/919.htm</u>

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Transportation

ORDER FIXING MAXIMUM SPEED LIMIT

WHEREAS, by Clause (g) of Subsection (1) of Section 108 of Part 5 of the Traffic Safety Act, being Chapter T-6 of the Revised Statutes of Alberta, 2000, it is provided:

- 108 (1) In accordance with the following, a road authority may prescribe speed limits that are different from the speed limits established under section 106 or 107:
 - (g) in the case of a highway that
 - (i) is under construction or repair, or
 - (ii) is in a state of disrepair, a maximum speed limit may, with respect to that portion of the highway that is under construction or repair or in disrepair, be prescribed by
 - (iii) an engineer under the administration of or providing services on behalf of the Minister if
 - (A) the highway is one in respect of which the Minister may set speed limits, or
 - (B) the highway is being constructed or repaired by or on behalf of the Government,
 - or
 - (iv) a person authorized by a road authority if, subject to subclause (iii)(B), the highway is one in respect of which the road authority may prescribe speed limits, by erecting signs along the highway setting out the maximum speed limit;

NOW THEREFORE, it is ordered that there be prescribed, pursuant to Clause (g) of Subsection (1) of Section 108 of Part 5 of the Traffic Safety Act, the following maximum speed limits applicable to all vehicles (or applicable to the following class or classes of vehicles):

While travelling over	r (highway no. & control section)	
Location between		
And		
_		

20 km/hr where signs are erected and displayed indicating such speed 30 km/hr where signs are erected and displayed indicating such speed 40 km/hr where signs are erected and displayed indicating such speed 50 km/hr where signs are erected and displayed indicating such speed 60 km/hr where signs are erected and displayed indicating such speed 70 km/hr where signs are erected and displayed indicating such speed 80 km/hr where signs are erected and displayed indicating such speed 80 km/hr where signs are erected and displayed indicating such speed 100 km/hr where signs are erected and displayed indicating such speed

This order hereby designates the aforementioned highway as a highway under construction and repair and the aforementioned maximum speed limits are hereby prescribed pursuant to Clause (g) of Subsection (1) of Section 108 of Part 5 of the Traffic Safety Act.

DATED at	In the Province of	Alberta this	Day of	A.D., 20
Issued by:				
		Reviewed by A	Alberta Transport	ation:
Name/Title		Name/Title:		
Company				
Signature			Signature	

Transportation

ORDER FIXING MAXIMUM SPEED LIMIT

WHEREAS, by Clause (g) of Subsection (1) of Section 108 of Part 5 of the Traffic Safety Act, being Chapter T-6 of the Revised Statutes of Alberta, 2000, it is provided:

- 108 (1) In accordance with the following, a road authority may prescribe speed limits that are different from the speed limits established under section 106 or 107:
 - (g) in the case of a highway that
 - (i) is under construction or repair, or
 - (ii) is in a state of disrepair, a maximum speed limit may, with respect to that portion of the highway that is under construction or repair or in disrepair, be prescribed by
 - (iii) an engineer under the administration of or providing services on behalf of the Minister if
 - (A) the highway is one in respect of which the Minister may set speed limits, or
 - (B) the highway is being constructed or repaired by or on behalf of the Government, or
 - (iv) a person authorized by a road authority if, subject to subclause (iii)(B), the highway is one in respect of which the road authority may prescribe speed limits, by erecting signs along the highway setting out the maximum speed limit;

NOW THEREFORE, it is ordered that there be prescribed, pursuant to Clause (g) of Subsection (1) of Section 108 of Part 5 of the Traffic Safety Act, the following maximum speed limits applicable to all vehicles (or applicable to the following class or classes of vehicles):

While travelling over (highway no. & control section) Hwy xx:xx

Location between	West of the Area
And	East of the Area

20 km/hr where signs are erected and displayed indicating such speed 30 km/hr where signs are erected and displayed indicating such speed 40 km/hr where signs are erected and displayed indicating such speed 50 km/hr where signs are erected and displayed indicating such speed 60 km/hr where signs are erected and displayed indicating such speed 70 km/hr where signs are erected and displayed indicating such speed 80 km/hr where signs are erected and displayed indicating such speed 100 km/hr where signs are erected and displayed indicating such speed

NOTE: DO NOT CIRCLE ANY OF THE ABOVE SPEED LIMITS

This order hereby designates the aforementioned highway as a highway under construction and repair and the aforementioned maximum speed limits are hereby prescribed pursuant to Clause (g) of Subsection (1) of Section 108 of Part 5 of the Traffic Safety Act.

DATED at _____ TOWN In the Province of Alberta this __DATE_ Day of __MONTH_ A.D., 20 ____3

	Reviewed by Alberta Transportation:	
Consultant Name/Title		
Name/Title		
	Name/Title:	TRANS Name/Title
Consulting Company	-	Name/Title
Company		
Signature*		Signature*

	NOTIFICA	TION O	F HIGHWAY AND B	RIDGE CONSTRUCT	ION OPERATIONS
KiperCan Transportation					
PROJECT AND LOCATION DESCRIPTION					
CONTRACT#:	()				
- Highway number, control section, length, bridge file	e(s)				
- Project limits (i.e use description in tender)					
ТУРЕ:		Start da	te:		
CMA:		End date	e:		
		Schedul	e:		
Lane(s) both northbound southbound				ACTIVITIES	
\Box eastbound \Box westbound		Constru	<u>ction</u>	Bridges	
		□ none	2	□ none	
Visibility: □ good □ fog □ dust □ smoke			ng	bridge repai	r
Mahiala Dastristiana, Haisht (m)		□ grad	ing	🗌 deck repair	
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Weight (kg)			ig	bridge paint bridge testir	ing
Speed (km/hr)			ing	bridge wash	ing inspection
		□ othe	r (specify)	other (speci	fv)
			(opeeny)		• • • •
DETAILS					
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□ bridge closed □ one-lane alt traffic		□ s	peed reduction	narrow lane	
□ lane closure □ lane direction rvsa	I	🗆 r	ough road	narrow should	er
□ sidewalk closed □ alt pedestrian xing		🗆 fi	resh oil	no wide loads	
ramp closed one-lane travel		□ u	neven pavement	be prepared to	o stop
□ use alternate route □ two-way traffic		□ n	o cntreline mrking	pilot vehicles	
□ on-site detour □ no passing		∟g	rooved pavement	☐ flag persons	
□ local road detour					
Expected delays:	-				
PROJECT CONTACTS	DOCITION				
Name of firm and personnel (print below)	POSITION		OFFICE PHONE	CELL PHONE	EMAIL
IRANS Project Administrator					
Engineering Consultant					
Contractor					
DISTRIBUTION LIST (via email)		- 511A	lberta <u>trans.511@qov.a</u> mation Management Pr	<u>b.ca</u> anch trans goodata und	ata@aou ah ca
- Regional Distribution (eg TRANS-ORG DS Region)		- 11101	Induon Management Di	anch <u>trans.geodata.apat</u>	<u>newyov.ab.ca</u>
- Maintenance Contractor (name)		- Trans	port Engineering (Centr	al Permitting)	
- RCMP Traffic Services Coordinator kim.astle@rcmp-grc.gc	<u>.ca</u>		<u>mizanur.rahman@gc</u>	<u>ov.ab.ca</u> <u>kim.durdle</u>	e@qov.ab.ca
- Local RCMP (local detachment)	_		<u>kerry.vonhollen@gc</u>	<u>ov.ab.ca</u> dawn.liska	@qov.ab.ca
- Transport Office, Sheriff's Branch <u>anarea.calder@gov.ab.c</u> - AB Health Services <i>iill thordarson@albertabealthservices</i> .	<u>a</u> ca				
- CVEB, District Supervisor (name)	<u></u>	- TRAN	IS Communications/Pub	lic Affairs <u>wayne.wood@</u> anna peale@a	<u>aov.ab.ca</u> ov.ab.ca
- Rural/Urban Municipalities (name)		- MLA	Constituency Office (nan	ne)	<u>ov.ub.cu</u>
http://municipalaffairs.gov.ab.ca/cfml/officials/Official.xls		http://v	www.assembly.ab.ca/net/in	dex.aspx?p=mla_home	
		- Cham	ber of Commerce (name	2)	
- Report completed by consultant, submitted prior to work	commencing	http://	www.abchamber.ca/list/	piect Admin / Spansor fr	or distribution
- Attach copy of Location Plan & Order Fixing Maximum S	peed (if appli	cable).	LEGINORICALLY TO PRO	oject Aumin / Sponsor fo	ว่า ฉเอนามนแบท.
REPORT PREPARED BY:					
CONSULTANT:					
TELEPHONE:					
DATE.					

Albert	Transportation	NOTIFICAT	TION OF	HIGHWAY AND BE			
PROJECT AND LOCA	ATION DESCRIPTION						
CONTRACT#:		CON00x	xxxx				
- Highway number,	control section, length, bridge file	e(s) Highway	y xx:xx - 0	description from cor	ntract	545	
- Project limits (i.e u	use description in tender)	includes	BFxxxx	x & description from	n contract (type of wo	ork)	
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Hbertan Transportation

ORDER FOR EXTRA WORK

PROJECT:	CONTRACT NO.:		WAC/JOB NO.:	
FROM:	km	TO:		km
BRIDGE NAME:	FILE NO.:	LOCATION:		
PROJECT SPONSOR:	CONSULTAN	T:	CE NUMBER:	
ORDER NO.:	ASSIGNED BID ITEM NO).:	DATE:	

Give Description of Work, Location, Terms of Payment and Estimated Cost of Work Authority is hereby requested to do the following work:

Lump Sum or Estimated Cost:

Identif	y anticipated impact of Nu	on Site Occupa umber of Days A	ncy Days, Lane C	Closure Days and/or Completion	n Dates
Additional Site Occupance	y Days ?				
Additional Lane Closure	Days ?				
Adjustment to Completio	n Date ?				
Adjustment to Interim Co	mpletion Date ?				
Note: Any additional Site Occ	cupancy Days, Lane Closure Day	s, and/or adjustments to	o Completion Dates related	d to the Extra Work Order require Project Spons	or approval in PMA.
Th	is Order For Extra Wo	ork includes all	costs, of whateve	er nature associated with the w	ork
(Print)	described,	and no addition	nal claims for this (Sign)	s work shall be made.	
((eigii)		Date
		Contractor's	Authorized Signing	g Officer	
Amounts up to \$10,000.0	00 (when no additional Site Occupant	cy Days, Lane Closure Day	rs, and/or adjustment to Compl	etion Date Required)	
Becommended by:			Approved by:		
	Consultant	Date	Approved by.	Project Administrator (Level 6) or Consultant* (*as directed by Project Sponsor)	Date
Amounts up to \$50,000.0	0 (when no additional Site Occupand	y Days, Lane Closure Day	rs, and/or adjustment to Compl	etion Date Required)	
Recommended by:	Consultant	Date	Approved by:	Project Administrator (Level 6)	Date
					Date
Amounts up to the greate	er of \$75,000.00 or 5% of the	e Modified Tender Ar	mount		
Recommended by:			Approved by:		
	Project Administrator (Level 6)	Date		Project Sponsor (Level 5)	Date
Amounts up to the greate	er of \$100,000 or 10% of the	Modified Tender An	nount		
Recommended by:			Approved by:		
	Project Sponsor (Level 5)	Date	Approved by.	Regional Director/Executive Director (Level 4)	Date

Note: These authorities to approve Extra Work are only applicable if the total contract payments made to date are within the prescribed limits as detailed in the

Department Authorities Matrix

Albertan
Transportation

ORDER FOR EXTRA WORK

PROJECT:	DJECT: Hwy xx:xx		CONTRACT NO .:	CON0	0xxxxx	WAC/JOB NO.:	WAC00xxxxx
FROM:	W. of area		km	TO:	E. of Area		km
BRIDGE NAI	ME:		FILE NO.:		LOCATION:		
CONTRACT	or: <u>Name</u>						
PROJECT S	PONSOR:	NAME	CONSULTANT:		NAME	CE NUMBER:	Cexxx/xx or CON00xxxxx
ORDER NO.	#		ASSIGNED BID ITEM NO.:			DATE:	

Give Description of Work, Location, Terms of Payment and Estimated Cost of Work

Authority is hereby	requested to do the folio	WING WORK.			
Explanation of extra	a work required (attach b	ackup if available	e)		
	(
	(
	C	21-11			
			L	ump Sum or Estimated Cost:	\$ AMOUNT
Identi	ify antiainated impact a	n Sito Ocouron	ov Dovo Lono C	locure Dave and/or Completion	Datas
Ident	ity anticipated impact o	In Site Occupant	cy Days, Lane C	losure Days and/or Completion	Dates
	INU	mber of Days Ap	proved		
Additional Site Occupar	ncy Days ?				
Additional Lane Closure	e Days ?				
Adjustment to Completi	on Date ?				
Adjustment to Interim C	completion Date ?				
Note: Any additional Site Oc	ccupancy Days, Lane Closure Days	, and/or adjustments to C	Completion Dates related	to the Extra Work Order require Project Sponso	r approval in PMA.
T	his Order For Extra Wo	rk includes all c	osts, of whateve	r nature associated with the wo	ork
	described.	and no additiona	al claims for this	work shall be made.	
(Print)	·····,		(Sian)		
(1.1.1.)			(
					Date
Amounts up to \$10,000	00	Contractor's A	uthorized Signing	Officer	Date
	.00 (when no additional Site Occupancy	Contractor's A		Officer tion Date Required)	Date
	.00 (when no additional Site Occupancy	Contractor's A	uthorized Signing and/or adjustment to Comple	Officer etion Date Required)	Date
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Note: These authorities to approve Extra Work are only applicable if the total contract payments made to date are within the prescribed limits as detailed in the



APPROVAL OF ANTICIPATED CONSTRUCTION CONTRACT COST OVERRUNS AND INCREASES TO SIGNIFICANT BID ITEMS

Overrun Request #:

PMA CR #:_____

CONTRACTOR:			CONTRACT NO:				
Estimate	Original Modified	Total /	Approved	Total Ov	errun \$	% Increase	
No.	Tender Price	Funding	for Contract	(cumula	ative)	(cumulative)	
Explanation for overrur	and/or increase of m	ore than 20	% to the quant	tity of a sigr	nificant b	id item:	
Prenared by:			_			Dato	
For overruns up to the	areater of \$5,000 or 5	% of the m	odified tender r	orice:		Date	
				JICE.			
Recommended by:			_Approved by	: _			
	Consultan	t			Project A	dministrator (Level 6) or	
				(*	*as direct	ted by Project Sponsor)	
For overruns up to \$50	,000:			````			
Recommended by:	Concultor	1	_Approved by	: _	SEE PMA FOR APPROVAL		
	Consultan	IC			Project	Administrator (Level 6)	
For overruns up to the	greater of \$75,000 or	5% of the n	nodified tender	price:			
Recommended by:	Consultan	t	Approved by:SEE PMA FOR APPROVAL				
	Consultan	it.			TTOJE		
For overruns up to the	greater of \$100,000 o	r 10% of th	e modified tend	der price:			
Recommended by:	SEE PMA FOR AF	PROVAL	_Approved by	: _	SEE P	MA FOR APPROVAL	
	Project Sponsor (Level 5)			Regior	nal Director/Executive	
For overrupe execution	a the greater of \$100 (0.00 or 1.00/	of the modifier	d tondor pri	L	Director (Level 4)	
Note: CRC review and	recommendation requ	lired and D	M approval to I	be process	ed throuc	ih PMA.	
Recommended by:				Approved	by:		
				05			
SEE PM. Regional Director/Exec	a FOR APPROVAL	.)	_	Deputy Mi	ister (Le	evel 2)	
		'				,	

Revised June 2016

AppendixA.04



APPROVAL OF ANTICIPATED CONSTRUCTION CONTRACT COST OVERRUNS AND INCREASES TO SIGNIFICANT BID ITEMS

Overrun Request #: 3 PMA CR #: 5

CONTRACTOR:			CONTRACT NO:	CON00xxxxx
Estimate	Estimate Original Modified		Total Overrun \$	% Increase
No.	Tender Price	Funding for Contract	(cumulative)	(cumulative)
E1	\$10,000,000.00	\$10,200,000.00	\$200,000.00	2%
E3	\$10,000,000.00	\$10,500,000.00	\$500,000.00	5%
E5	\$10,000,000.00	\$11,000,000.00	\$1,000,000.00	10%

Explanation for overrun and/or increase of more than 20% to the quantity of a significant bid item:

		_	
\mathcal{S}	/ID		
2			

Prepared by:			Date
For overruns up to the	greater of \$5,000 or 5% of the m	odified tender price:	
Recommended by:	Consultant	_Approved by:	Project Administrator (Level 6) or Consultant* (*as directed by Project Sponsor)
For overruns up to \$50),000:		
Recommended by:	Consultant	_Approved by:	SEE PMA FOR APPROVAL Project Administrator (Level 6)
For overruns up to the	greater of \$75,000 or 5% of the I	modified tender price:	
Recommended by:	Consultant	_Approved by:	SEE PMA FOR APPROVAL Project Sponsor (Level 5)
For overruns up to the	greater of \$100,000 or 10% of th	e modified tender price	9:
Recommended by:	SEE PMA FOR APPROVAL Project Sponsor (Level 5)	_Approved by:	SEE PMA FOR APPROVAL Regional Director/Executive Director (Level 4)
For overruns exceedin Note: CRC review and	g the greater of \$100,000 or 10% recommendation required and D	o of the modified tender M approval to be proce	r price: essed through PMA.
Recommended by:		Approv	ed by:
SEE PM			SEE PMA FOR APPROVAL
Regional Director/Exe	cutive Director (Level 4)	Deputy	Minister (Level 2)
Revised June 2016			AppendixA.04



Contract No: Construction Contract Business ID

Contractor: Party Name of Prime Contractor

Contract Progress Estimate

Date:

Date Printed:

Agreement No: Engineering Contract Business ID Consultant: Party Name of Prime Contractor

Region/Dist.: Org Code Description

Estimate No.:

Coding Details									
Project	WAC/Job No.	Account	This Estimate Amount						
WA Description / Job Description	WA / Job ID		#VALUE!						
		Total:	#VALUE!						

10	% Payable to Provincial Treasurer: \$	#VALUE!	Modified Tender Price		\$
	_		Approved Overruns		\$
	Balance Payable to Contractor: \$	#VALUE!	Total Funding Approved To Date		\$ -
			Total Payment Authorized To		\$ #VALUE!
				(Date)	
			Previously Paid		\$
				(Date)	
	Total: \$	#VALUE!	Amount for		\$ #VALUE!
	—		-	(Date)	

I hereby certify the above to be correct material supplied, work performed, total payment authorized to date is within approved funding limits, prices according to contract, fair and just.

(Consultant)

(Department Expenditure Officer)

(Date)

Revised December 2013

(Date)

Appendix A.05

A	lbert	Ì	J

CONTRACT LOG FOR PROGRESS PAYMENT

PROJECT	CONTRACT No CON00xxxxx	ESTIMATE No	
REGION	CONSULTANT		
CONTRACT TENDER PR	ICE	\$	
Less Site Occupanc	y (if applicable)	\$	_
Less Lane Closure (if applicable)	\$	
	egate (if applicable)	\$ •	
A) Supplemental Work S	Change or Extension (if applicable)	P	
B) Other Overrun(s)	s		
Add Total Contract C	Dverrun(s) Cumulative (A+B)	\$	
TOTAL APPROVED FUN	DING FOR CONTRACT	\$	
		•	
TOTAL VALUE OF CONT	RACT PAYMENT (to date)	\$	
Site Occupancy		\$	
Lane Closure		\$	
Traffic Accommodat	ion	\$	
Diesel Fuel Adjustme	ent	\$	
		\$	
		\$	
ADD PENALTY FOR			
Damages for Delay		\$	
Lane Closure		\$	
Site Occupancy		\$	
		\$	
		\$	
MODIFIED CONTRACT P	AYMENT TOTAL	\$	

NOTE: Modified Contract Payment Total cannot exceed Total Approved Funding for Contract. *Typical bonus/penalties may include unit price &/or EPS adjustments, site occupancy, damages for delay, and any other bonus or penalty assessment.



Type of Work		Project		Region	Dist.	
Contractor		Contract #		WAC / Job No.		
Consultant Repre	sentative	From				
Report#	Week Ending	То				
Other Projects in	same Contract - File	C.S.	km	To C.S.	km	

Total Length

WEEKLY CONSTRUCTION REPORT

Date									GRADING, GI	RAVEI	_ SURFA	ACING, E	BASE COL	JRSE, S	URFACI	NG & S	SEAL COA	λΤ
EQUIPMENT	SUN OP. HRS	MON OP. HRS	TUES OP. HRS	WED OP. HRS	THURS OP. HRS	FRI OP. HRS	SAT OP. HRS	TOTALS	TASK	٢m		TOTAL	PROJECT	TOTAL C	UANTITIE	S PLACED	% CON	IPLETED
									TASK	KIII		Initial Estimate	Current Estimate	This Week	This Fiscal Year	Total Project to Date	One Week Ago	To Date

REMARKS ON CONRACTOR'S PROGRESS, SITE OCCUPANCY, LANE CLOSURE AND WEATHER TO BE RECORDED ON FORM A.07 (SITE OCCUPANCY AND LANE RENTAL WEEKLY REPORT BRIDGES AND CONSTRUCTION)

STARTING DATE: COMPLETION DATE:

Estimated: Estimated:

Actual: Actual: Shut Down for Season Date:

km

CONTRACTOR COMMENTS

Consultant:

Date: Contractor Representative:

Date:



NAME Contractor

Consultant Representative NAME

Week Ending DATE Report# #

Other Projects in same Contract - File

Project	Hwy XX:XX	Region <u>NAME</u> Dist.	NAME
Contract #	#CON00XXXXX	WAC / Job No.	WACOOXXXXX
From	Hwy XX:XX		
То	Hwy XX:XX		
C.S.	km	To C.S.	km
	Total Length		km

DATE

DATE

Actual:

Actual:

Estimated:

Estimated

WEEKLY CONSTRUCTION REPORT

Date									GRADING, G	RAVEL	_ SURF#	ACING, E	BASE COL	JRSE, S	URFAC	NG & S	EAL COA	λT
EQUIPMENT	SUN OP. HRS	MON OP. HRS	TUES OP. HRS	WED OP. HRS	THURS OP. HRS	FRI OP. HRS	SAT OP. HRS	TOTALS	TACK	Km		TOTAL	PROJECT	TOTAL C	QUANTITIE	S PLACED	%COM	PLETED
621 Scraper			6.0	8.0	12.0	8.0	5.0	39.0	TASK	NIII	UNTI	Initial	Current	This	This	Total	One Week	
621 Scraper				8.0				8.0				Estimate	Estimate	Week	Fiscal	Project to		To Date
621 Scraper								0.0				Lotimato	Estimato	moon	Year	Date	rige	
621 Scraper								0.0	Roadway									
627 Scraper		12.0	12.0	12.0	12.0	8.0	5.0	61.0	Common Excavation		m3	233,100	233,100	5,000	18,000	35,000	12.9%	15.0%
400 Rock Truck		12.0	12.0	12.0	12.0	12.0	5.0	65.0	Borrow Excavation		m3	90,300	90,300	5,000	7,000	16,000	12.2%	17.7%
400 Rock Truck		6.0	6.0	12.0	12.0	5.0	5.0	46.0										
400 Rock Truck					6.0	5.0	5.0	16.0	Culverts									
D7 Dozer					8.0			8.0	600mm		m	796	796	24	344	344	40.2%	43.2%
D6 Dozer		12.0	12.0	12.0	12.0	7.0	5.0	60.0	800		m	443	500	24	144	242	43.6%	48.4%
D5 Dozer				6.0	12.0	12.0	5.0	35.0	1200		m	49	98	0	98	98	100.0%	100.0%
330 Hoe		12.0	12.0	12.0	12.0	12.0	2.0	62.0										
270 Hoe		12.0	12.0	12.0	12.0	12.0	3.0	63.0	BFXXXXX		LS	1	1	0	1	1	100.0%	100.0%
140H Grader		12.0	10.0	8.0	8.0	4.0		42.0										
14G Grader		12.0	12.0	12.0	12.0	12.0	5.0	65.0										
815 Packer		12.0	12.0	12.0	12.0	12.0	5.0	65.0	BFXXXXX		LS	1	1	0	1	1	100.0%	100.0%
Protec Packer		12.0	6.0	6.0		12.0		36.0										
JD and sheepsfoot packer		12.0	12.0	12.0	12.0	12.0	5.0	65.0										
Water Truck								0.0										

REMARKS ON CONRACTOR'S PROGRESS, SITE OCCUPANCY, LANE CLOSURE AND WEATHER TO BE RECORDED ON FORM A.07 (SITE OCCUPANCY AND LANE RENTAL WEEKLY REPORT BRIDGES AND CONSTRUCTION)

STARTING DATE: COMPLETION DATE:

CONTRACTOR COMMENTS:

Consultant:

Date: _____ Contractor Representative: _____

Date:

DATE

DATE

Shut Down for Season

Date:

DATE

Instructions:

Commencement of New Project

Enter project information in:

Site Occupancy Days (Total Days Bid): - into Cell R7 Site Occupancy Days (Unit Price): - into Cell R9 Lane Closure (Total Lanes Bid): - into Cell R17 Lane Closure (Unit Price): - into Cell R19 Project: - into Cell C27 Highway Number: Control Section or Bridge File: - into Cell M27 Contractor: - into Cell C28 Contract Number: - into Cell M28 Consultant/Inspector - into Cell L29

Change to Contract

Enter additional project information in:

Additional Site Occupancy Days Approved (Total Additional Days): - into Cell R8 Additional Lane Closures Approved (Total Additional Lanes): - into Cell R18 Revise Inspector name appropriately: - into Cell L29

Start of Each New Week

Copy and paste new Week spreadsheet into Workbook by: right click last week spreadsheet tab pick 'Move or Copy' pick '(move to end)' pick 'Create a Copy' pick 'OK' Rename spreadsheet tab to Week ## right click new spreadsheet tab pick 'Rename' type in week number Enter the last Weekly Report number - into Cell H3 Enter the four Site Occupancy values from the last Week Report spreadsheet - into Cell H7 to H13 Enter the Lane Closure tracking information - into Cell H17 and H19 Enter Week Ending date - into Cell C29 Enter status of day by: Yes/No for a Site Occupancy Day - into Cells G33, G39, G45, G51, G57, G63 and G69 Yes/No for Scheduled Day Off - into Cells G34, G40, G46, G52, G58, G64 and G70 Yes/No for Inclement Weather Day - into Cells G35, G41, G47, G53, G59, G65 and G71 Enter weather conditions appropriately for each day Enter daily progress and comments appropriately including number of Lane Closures for each day.

```
* NEW
```

EW Enter weekly Labour Data as appropriate - into cells AE6, AE11, AF6, AF11

Review

Print off and provide to contractor for comments and signing

Comments:

Only the cells needing information are unlocked - highlighted in yellow - all others are locked.

The spreadsheet tracks the SO Days, the 8 day off cycle and the 30 day cycle each day, as well as the penalty associated with SO. It automatically tracks the 8 and 30 day cycles and gives warnings when errors are made in the inputs of SO/Days Off/Inclement Weather. It also tracks and gives warnings with respect to days off, including, Phase Breaks and Winter Shutdown based upon the inputs to SO/Days Off/Inclement Weather.

Lane Closures are tracked in the Weekly Data input area (H17 and H19). The number of Closures each day can be noted in the Daily Progress and Comments section of the report.

If additional comment space is needed, row height can be adjusted to provide more space.

A Sample spreadsheet is provided for reference but can be deleted when not needed.

Albertan Transportation

Site Occupancy and Lane Closure Weekly

Project:			Hwy	#:CS or Bridge	File:	
Contractor:			Con	tract Number:		
Week Ending:	July 16, 201	6	Con	sultant:		
Week Ending:				Sultanti		
	& ΠΔΥ					
July 10, 2016, Sunda						
Weather		No				
weather	Day Off	No				
	Inclement	No				
	1	/				
Phase Break or	Winter Shutd	lown				
July 11, 2016, Mond	ау					
Weather	SO Day	No				
	Day Off	No				
	Inclement	, No				
Dhace Dreak or	/	/	-			
Priase Break or		lown				
July 12, 2016, Tuesa						
weather	SO Day	NO				
	Inclement	No				
	/	/				
Phase Break or	Winter Shutd	lown				
July 13, 2016, Wedn	esday					
Weather	SO Dav	No				
	Day Off	No				
	Inclement	No				
		/				
Phase Break or	Winter Shutd	lown				
July 14, 2016, Thurse	day					
Weather	SO Day	No				
	Day Off	No				
	Inclement	NO	4			
Phase Break or	/ Winter Shutd	/	-			
July 15, 2016, Eriday						
Mosther		No				
weather	Day Off	No				
	Inclement	No				
	/	/	1			
Phase Break or	Winter Shutd	lown				
July 16, 2016, Saturo	lay					
Weather	SO Day	No				
	Day Off	No				
	Inclement	No				
Dhase Dreath an	/	/	-			
Phase Break or	winter Shuta	lown				
Inclement Weather I	Day Summary		Lane Closure Sum	mary	Site Occupancy Day Su	ummary
This Week:		0	This Week:	0	This Week:	0
Brought Forward:		0	Brought Forward:	0	Brought Forward:	0
Total to Date:		U	Total Lanos Bide	0	Total Dave Bid:	0
			Additional Lanes Approved	0	Additional Days Approved:	U
			Penalty Assessment:	U	Penalty Assessment:	U
Contractor's Comp	nents:		L		• · ·	

Revised July 2016

Albertan Transportation Site Occupancy and Lane Closure Weekly

Report # 3

Project:	Hwy 999 c	over Big	River	Hwy #:CS or Bridge	File: BF 99999		
Contractor:	XYZ Const	ruction		Contract Number:	10999		
Week Ending:	October 5	, 2013		Consultant:	ABC Consulting / John Doe		
DATE	- & DAY			DAILY PROGRESS	AND COMMENTS		
September 29, 2013	. Sundav			27.121 11.0 01.200			
Weather	ISO Day	No					
Sunny	Day Off	Yes					
High +10°C	Inclement	No					
low -1°C	14 / 4	/ 28					
	<u> </u>	/ 20			Lane Closures this	day: 1	
September 30, 2013	, Monday						
Weather	ISO Dav	Yes	Placing rehar centre nier				
Overcast	Day Off	No	Closed right lane for reha	ar delivery			
High +15°C	Inclement	No	Wind 15 km/h SF	in derivery			
low -1°C	15 / 4	/ 29					
		_/	Crew 8		Lane Closures this	dav: 2	
October 01, 2013, Ti	uesday						
Weather	SO Dav	No	Site shutdown at 10.00 d	ue to rain			
Raining	Day Off	No					
High +9°C	Inclement	Yes					
low +1°C	15 / 4	/ 30					
					Lane Closures this	dav: 1	
October 02, 2013, W	/ednesday					-	
Weather	SO Day	Yes	Forming and placing reba	ar at centre pier			
Sunny	Day Off	No	Closed right lane for form	work installation			
High +1°C	Inclement	No	Placed abutment 1 grade	beam concrete			
Low -10°C	16 / 0	/ 1	Heating and hoarding of	grade beam			
					Lane Closures this	day: 2	
October 03, 2013, Tr	nursday						
Weather	SO Day	Yes	Heating and hoarding of	grade beam			
Sunny	Day Off	No		Ē			
High -5°C	Inclement	No					
Low -15°C	17 / 0	/ 2					
October 04, 2013, Fr	iday						
Weather	SO Day	Yes	Heating and hoarding of	grade beam			
Sunny	Day Off	Yes					
High -13°C	Inclement	No					
Low -22°C	18 / 1	/ 3					
Review Site O	ccupancy In	iputs	Crew: 6				
October 05, 2013, Sa	aturday						
Weather	SO Day	No	Project shutdown for wir	iter			
	Day Off	No					
	Inclement	No					
Phase Break or	Winter Shu	tdown					
Inclement Weather I	Day Summary		Lane Closure	Summary	Site Occupancy Day Su	mmary	
			This Week:	6	This Week:	4	
This Week:		1			1- · - ·		
This Week: Brought Forward:		1 5	Brought Forward:	8	Brought Forward:	14	
This Week: Brought Forward: Total to Date:		1 5 6	Brought Forward: Total to Date:	8 14	Brought Forward: Total to Date:	14 18	
This Week: Brought Forward: Total to Date:		1 5 6	Brought Forward: Total to Date: Total Lanes Bid:	8 14 9	Brought Forward: Total to Date: Total Days Bid:	14 18 10	
This Week: Brought Forward: Total to Date:		1 5 6	Brought Forward: Total to Date: Total Lanes Bid: Additional Lanes Approved:	8 14 9 3	Brought Forward: Total to Date: Total Days Bid: Additional Days Approved:	14 18 10 5	

Contractor's Comments:

Contractor's Signature:

Contract Number Project Description: Insp. Date:

Transportation Bridge File: Highway:

Inspector: Stream:

Photo 1 -

Albertan

WEEKLY ENGINEERING HOURS REPORT Construction Phase

Transportation Project:	Report No:											
Contract No:			/eek Ei	nding:					-			
CE Agreement No:									1			
[1		Date	1					T	
Position/Grouping	Name(s)	SUN	MON	TUES	WED	THUR	FRI	SAT	This Week	TO Date	CE	CE Remaining
		(Hrs)	(Hrs)	(Hrs)	(Hrs)	(Hrs)	(Hrs)	(Hrs)	(Hrs)	(Hrs)	(Hrs)	(Hrs)
											<u> </u>	
											 	
											<u> </u>	
											<u> </u>	
											 	
											<u> </u>	
											 	
REWARKS.							1	UTAL.		<u>.</u>	<u> </u>	
Corporate Support Signature:			Data:									
			Dale.						-			
Project Man. Signature:			Date:						-			
Revised September 2016												AppendixA.08

TYPICAL PRE CONSTRUCTION MEETING AGENDA ROADS & BRIDGES

PROJECT:		CONTRACT NO:	
CONSULTANT:			
CONTRACTOR:			
PROJECT SPONSOR:			
DATE:	TIME:	LOCATION:	

1. Introductions

- 1.1 Alberta Transportation Team & Roles
- 1.2 Consultant Team & Roles
- 1.3 Contractor Team & Roles
- 1.4 Sub-Contractor & Activities
- 1.5 511 Alberta Responsibilities

2. Contract Administration

- 2.1 Lines of Communication
- 2.2 Partnering process and issue resolution ladder
- 2.3 Weekly Reporting
- 2.4 Site Occupancy/Lane Closure
- 2.5 Standard Alberta Transportation Forms
- 2.6 Special Requirements/Special Provisions
- 2.7 Progress Payments
- 2.8 Site Meeting & Minutes of Meeting
- 2.9 Extra Work, Completion Date Extensions and Claims Process
- 2.10 Process for Interim & Construction Completion Inspections
- 2.11 Warranty
- 2.12 Expectation for Tri-Party Meeting

3. Schedule and Contractor Work Plan

- 3.1 Start Date
- 3.2 Work Plan & Schedule
- 3.3 Hours of Work
- 3.4 On-Site Personnel/Superintendents
- 3.5 Schedule Update Frequency

4. Safety Pre-Construction

- 4.1 Safety TAS OH&S Review (refer to Appendix A.s01)
- 4.2 Attendees & Emergency Contacts (refer to Appendix A.10)
- 4.3 Traffic Accommodation Strategy
- 4.4 Monthly Health & Safety Summary (refer to Appendix A.11)
- 4.5 Project Completion Health & Safety Review (refer to Appendix A.15)
- 4.6 Worksite Inspection Reports
- 4.7 Accident Notification/Utility Reports (refer to Appendix A.s04 & A.s05)

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TYPICAL PRE CONSTRUCTION MEETING AGENDA ROADS & BRIDGES

5. Environmental

- 5.1 ECO Plan
- 5.2 Drainage/Erosion Control
- 5.3 Topsoil survey and conservation
- 5.4 Monitoring (Turbidity, Fish Capture & Release, etc...)
- 5.5 Borrow Excavation reclamation requirements
- 5.6 Regulatory Agency Notice

6. Utilities

- 6.1 Utility Co-ordination Meeting
- 6.2 Railways
- 6.3 Agreements
- 6.4 Issues

7. Construction/Bridges

- 7.1 Plans
- 7.2 Property Issues
- 7.3 Survey Requirements
- 7.4 ATV's in ROW Permits
- 7.5 Aggregate Sources
- 7.6 Quality Assurance and Quality Control
- 7.7 Clearing/Stripping/Excavation/Topsoil Placement & Seeding
- 7.8 Haul Routes/Maintenance of Access & Detour Roads
- 7.9 Identification information for truck haul registry
- 7.10 Dust Abatement
- 7.11 Bridge/culvert issues
- 7.12 Concrete/Aggregate Tests/Concrete Mix Designs
- 7.13 Layout/Stockpile Locations
- 7.14 Shop Drawings/Procedures
- 7.15 Welding Procedures/Certificate
- 7.16 Office Trailer
- 7.17 Piling
- 7.18 Girder Erection
- 7.19 Deck Pours
- 7.20 False Work Drawings
- 7.21 Fabrication Inspections
- 7.22 Illumination
- 7.23 Line painting

8. Other

- 8.1 Stakeholder Interests
- 8.2 Media & Public Contact

Albertan Transportation

PRECONSTRUCTION MEETING

LIST OF ATTENDEES AND EMERGENCY TELEPHONE NUMBERS

Contract No:	Hwy & Section	Date:
Project Type:		
Project Location:	Meeting	Location:
Contractor:		
Sub-Contractors:		
Consultant:		

	REPRESENTATIVES	COMPANY / DEPARTMENT	POSITION
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			

Estimated Start Up Date: Proposed Hours of Work:

EMERGENCY TELEPHONES NUMBERS

Alberta Transportation Construction Engineer/Project Sponsor:	
Alberta Transportation Maintenance Contract Inspector (MCI):	
Consultant Project Manager:	
Contractor Superintendent:	
Consultant & Contractor OH&S Supervisor:	
RCMP Detachment Phone No:	
(must be contacted prior to commencement of work)	
Hospital Location / Phone No:	
Ambulance Location / Phone No:	
Gas Utility:	
Power Utility:	
Telecom Utility:	



MONTHLY HEALTH & SAFETY SUMMARY

FOR THE MONTH OF:

PROJECT:	CONTRACT#:	JOB/WAC#:
FROM:	TO:	
CONTRACTOR:		
PROJECT SPON	SOR: CONSULTANT:	
TYPE OF WORK		
 Number of w Number who Number of to Number of in Total unsafe Number outs Number of in Number of in 	orkers hired: completed orientation: ool box meetings conducted: spections completed: acts / conditions identified: standing: icidents / accidents reported: Property damage: Injury: Injury and damage: Near miss: icident / accident investigations completed: tive measures required?:	
CONTRACTOR'S	SITE REPRESENTATIVE:	
	Signature	Date
Copies to:	General Contractor's Head Office Alberta Transportation's Site Representative (Co (Consultant to forward copy to Project Sponsor)	onsultant)
For Alberta Trans	sportation Use Only	
Project Sponsor:	Forward copy to Department Safety Officer	Date
Safety Officer:	 Forward copy to Manager, OH&S, if: on-going OH&S issues identified; requested by the Manager 	



Post Construction Tri-Party Meeting AGENDA

Project:	Contract #:	Contractor:
Consultant:	Alberta Transportation:	
Date:	Time:	Location:

Distribution: Consultant, Contractor, Alberta Transportation Project Sponsor, Professional Services

- 1. Introduction
- 2. Traffic Accommodation & Safety
- 3. Project Team Effectiveness / Communications
- 4. Contract Administration
- 5. Workmanship / Quality Control & Quality Assurance
- 6. Environmental Issues
- 7. Other

Albertan

PROJECT EXPENDITURE REPORT

For ROADS/BRIDGES

Transportation		For The Month O	f:	
			(month)	(year)
TYPES OF WORK:	WA Types of all construction work activities, comma se	eparated		
CONTRACTOR:	Construction Contract Prime Contractor	CONST. CONTR#:	Construction Contrac	t Number
CONTRACT DESCRIPTION:	Construction Contract Description			
CONSULTANT:	Engineering Contract Prime Contractor	CE CONTRACT#:	Engineering Contrac	t Number
CONTRACT DESCRIPTION:	Engineering Contract Description			
TRANS PROJECT SPONSOR:	Contract Sponsor	CO-SPONSOR(S):	Contract Co-Spons	or(s), comma separated
CONSULTANT PROJECT MANAGER:	Contract Consultant Project Manager			
CONSULTANT CONTACT:	Contract Consultant Contacts, comma separated			
START DATE:		EST. END DATE:		
	mm/dd/yyyy		mm/dd/yyyy	

Construction	Original Budget	Approved Budget							
	PMA Original Contract Upset	PMA Current Contract Upset	Previous Years Expenditures	Current Year Expenditures Apr.1 to date	Forecast 2013-2014	Forecast 2014- 2015	Forecast 2015- 2016	Forecast 2016- 2017 & Beyond	PROJECT TOTAL
Work Activity Description	(as shown on Searc	h WA and other PM	A screens)					·	
WA Business ID		WA Current Cost Estimate	Populate						#VALUE!
Work Activity Description	(as shown on Searc	h WA and other PM	A screens)						
WA Business ID		WA Current Cost Estimate	Populate						#VALUE!
Total Construction		\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-

ENGINEERING	Original Budget	Approved Budget							
	PMA Original Contract Upset	PMA Current Contract Upset	Previous Years Expenditures	Current Year Expenditures Apr.1 to date	Forecast 2013-2014	Forecast 2014- 2015	Forecast 2015- 2016	Forecast 2016- 2017 & Beyond	PROJECT TOTAL
Work Activity Description	(as shown on Searc	h WA and other PMA	A screens)						
WA Business ID		WA Current Cost Estimate	Populate						#VALUE!
Work Activity Description	(as shown on Searc	h WA and other PMA	A screens)						
WA Business ID		WA Current Cost Estimate	Populate						#VALUE!
Total Engineering		\$-	\$-	\$-	\$-	\$ -	\$-	\$-	\$ -

Job Costers for ROW, Utilities & Other Agreements	Previous Years Expenditures	Current Year Expenditures Apr.1 to date	Forecast 2013-2014	Forecast 2014- 2015	Forecast 2015- 2016	Forecast 2016- 2017 & Beyond	PROJECT TOTAL
Job coster description							
Contract # (Contract Type) - Vendor							
Contract Description							
Job Business ID	Populate						#VALUE!
Job coster description							
Contract # (Contract Type) - Vendor							
Contract Description							
Contract # (Contract Type) - Vendor							
Contract Description							
Job Business ID	Populate						#VALUE!
Total Job Costers	\$-	\$-	\$-	\$-	\$-	\$-	\$-
GRAND TOTAL	\$-	\$ -	\$-	\$ -	\$ -	\$-	\$ -

REMARKS:

DATE: _________(mm/dd/yyyy)

PROJECT MANAGER:

Albertan

PROJECT COMPLETED OR SHUT DOWN REPORT

PROJECT:						
CONTRACT:				WAC/JOB:		
FROM:				TO:		
CONRACTOR:				CONSULTANT:		
REGION:						
TYPE OF WORK:						
			Km		to Km	
			Sta.		to Sta.	
		Rout	te Length			
			PROG	RESS		
Work Started				Work Shutdown		
Work Resumed				Work Completed		
Work Completed	(when shutdown)	Grading	%	Base	% Seal Coat	%
				Paving	%	
Int. Plan No.		Comp.	%	Int. Plan No.	Comp.	%
Int. Plan No.		Comp.	%	Int. Plan No.	Comp.	%
		BAS	ES – SU	RFACING		
TYDE OF M	VODK	WIDTH		THICKNESS	MATERIAL	
I I PE OF W	UKK	(m)		(mm)	(Mix Type or Designation a	& Class)
T TPE OF W		(m)		(mm)	(Mix Type or Designation a	& Class)
T TPE OF W		(m)		(mm)	(Mix Type or Designation a	& Class)
		(m)		(mm)	(Mix Type or Designation &	& Class)
		(m)		(mm)	(Mix Type or Designation &	& Class)
		(m)		(mm)	(Mix Type or Designation &	& Class)
		(m)		(mm)	(Mix Type or Designation &	
		(m)		(mm)	(Mix Type or Designation &	
		(m)		(mm)	(Mix Type or Designation &	
		(m)		(mm)	(Mix Type or Designation &	
		(m)		(mm)	(Mix Type or Designation &	
		(m)	<u>REMA</u>	(mm)	(Mix Type or Designation &	
		(m)		(mm)	(Mix Type or Designation &	
		(m)	<u>REMA</u>	(mm)	(Mix Type or Designation &	
DATE		(m)		(mm)	(Mix Type or Designation &	

NOTE: Submit this form along with the DETAILS OF WIDTHS AND THICKNESSES DIAGRAM as soon as the highway work is COMPLETED or at SEASONAL SHUTDOWN to the Project Administrator and the **Programming** section of **Regional Services Operations and Planning Branch** (andy.tsang@gov.ab.ca), **Technical Standards Branch** (trans.constructqa@gov.ab.ca), **Transport Engineering** (argyrios.fitzios@gov.ab.ca), and to **Information Management Branch** (trans.geodata.update@gov.ab.ca). For projects continuing through the winter, submit this form at fiscal year-end showing the job progress at that time.

Albertan	
Transportation	

PROJECT COMPLETION HEALTH & SAFETY REVIEW

ROJECT.		CONTRACT #:		JOB/WAC#:				
FROM:		FROM:		TO:				
CONTRACTOR:		FROM:		10:				
PROJECT SPONSOR: PROJECT ADMINISTRATOR:		CONSULTANT:						
PROJECT TYPE:		TYPE OF WORK:						
URATION:	FROM:		TO:		_			
This report is to be completed completion of <i>primary</i> operation completion of the primary operation	d by the Alberta Transportations related to the contract. If ations, a separate review must	on's Site Representat f major portions of th be conducted within ty	ive and Contractor's Si e contract are undertal wo (2) days of the compl	ite Representative ken by a sub-cont letion of the sub-co	within tractor, ontracto	two (subse r's wo	(2) days equent ork.	s aft to th
lead Office Address:					_			
Contractor's Site Representativ Alberta Transportation's Repres Date of Pre-Construction Meetii	re: sentative: ng:				_ _ _ 	dod		
Sub-Contractors		OH&S Certificat	e of Recognition #	Pre-C	onstruc	tion N	leeting	_
		<u> </u>		YES		or	NO NO	Ľ
				YES	H	or	NO	
Did the contractor employ Were all the flagpersons e Did contractor meet First A	competent workers? employed on site certified? Aid legislated requirements?							
During the duration of the	project were the department's	traffic accommodation	standards met?					
 During the duration of the Did contractors identify ha Was appropriate personal 	project were the department's azards and take the appropriate protective equipment used?	traffic accommodatior e action?	standards met?					
 During the duration of the Did contractors identify ha Was appropriate personal Did contractors conduct sa Did contractors conduct and 	project were the department's azards and take the appropriate protective equipment used? afety meetings? nd record safety inspections?	traffic accommodatior action?	standards met?					
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CONDITIONAL CONSTRUCTION COMPLETION CERTIFICATE

<Contractor> <date> <Address>

RE: Contract #_____ Project number & limits Type of work

On <u><date></u> an inspection of the above noted project was carried out by <u>(Consultant, Project Sponsor and Contractor)</u> and, with the exception of <u><Footnote 1></u>, all work on this contract has been satisfactorily completed.

You are therefore advised that this contract is conditionally accepted subject to the following:

- 1. The Department will hold an amount equal to <u>\$<Footnote 2></u> to cover the cost of correcting these deficiencies.
- 2. The repair of deficiencies is to be completed by <<u>Footnote 3></u>. If the repairs are not completed by this date the Department reserves the right to initiate action to have the work completed utilizing Contract Securities as outlined in the General Specifications.

Should you complete the deficiencies by <Footnote 3> the warranty period shall be considered to have commenced on $_<$ Footnote 4>. If the repair of the deficiencies is not completed by <Footnote 3> then the warranty period shall commence on the date that the repair of the deficiencies is actually completed.

You will be hearing from the Department's Strategic Procurement Branch about providing the necessary Statutory Declaration forms as required by the contract General Specifications

Consultant

cc: Regional Director, __<Region>___
Construction / Bridge Manager, __<Region>___
Operations Manager, __<District>___
Project Administrator, __<Region>___
Director, Tender Administration via <u>TenderAdmin@gov.ab.ca</u>
Director, Professional Services
Executive Director, Project Delivery via <u>PDC.Shared@gov.ab.ca</u>
Information Management Branch via <u>trans.geodata.update@gov.ab.ca</u>

- 3. Reasonable deadline to get deficiencies corrected (Usually June 15th of following year)
- 4. Use the date of the Conditional Construction Completion Inspection.

^{1.} Either list deficiencies or refer to a letter dated "MM/DD/YYYY" which includes a list of deficiencies.

^{2.} Typically, twice the estimated cost to complete the repairs.

CONSTRUCTION COMPLETION CERTIFICATE

(Date)

(Contractor) (Address)

Attention: (Contractor's Name)

Re: Contract No. Project Number & Limits Type of Work

Please be advised that an inspection of the above noted project was carried out on <u><date></u> by <<u>Consultants Representative></u>, <<u>Project Sponsor></u> and <<u>Contractor></u>. All work on this Contract has been satisfactorily completed and is accepted as complete, subject to the terms and conditions of the Contract and Specifications.

The effective date for the start of the warranty period will be <u><footnote 1></u>. For the record, the last day of work on this project was <u><footnote 2></u>.

You will be hearing from the Department's Strategic Procurement Branch about providing the necessary Statutory Declaration forms as required by the Contract General Specifications.

Yours truly,

Consultants Representative

cc: Regional Director, __<Region>___
Construction / Bridge Manager, __<Region>___
Operations Manager, __<District>___
Project Administrator, __<Region>___
Director, Tender Administration via <u>TenderAdmin@gov.ab.ca</u>
Director, Professional Services
Executive Director, Project Delivery via <u>PDC.Shared@gov.ab.ca</u>
Information Management Branch via <u>trans.geodata.update@gov.ab.ca</u>

- 1. Use last date any deficiencies were corrected or, if there were no deficiencies, the date the project was ready for the Construction Completion Inspection
- 2. Use the same date as footnote 1, unless a Conditional Construction Completion Certificate had been issued; in that case, use the date the contractor completed all clean-up & deficiency repairs identified in the Conditional Construction Completion Certificate

Albertan

CERTIFICATE OF CALIBRATION

Transportation

PROJECT NO: CONTRACTOR:	CON DATE	FRACT NO:	
PLANT TYPE, MAKE & MODEL:			
I hereby certify that the asphalt p mixture in accordance with the s	plant has be specified mi	en calibrated x.	to produce a uniform
The plant is accurate within the	following ra	nge of produc	ction rates:
Aggregate Belt Scale or Aggrega	ate Feed tonnes/hr	То:	tonnes/hr
Asphalt Proportioning System From:	_ tonnes/hr	То:	tonnes/hr
Calibration Certified by: Position:			
Received by:		Consultant	Signature*
Date Received:		Time:	

*Signature indicated receipt of Calibration Certificate on the Date and Time indicated.

Albertan Transportation	S	cale Accur	acy Insp	oectio	on	
CONTRACT NO.		PROJECT NO.		DATE INSPECTED (dd-mm-year)		
CONTRACTOR		SCALE LOCATION Pit Name: ¼ Sec. additional detail:	Twp.	(provide a	as much detail as pos W.	M.
LAST DATE CERTIFIED BY MEASUREME	ENT CANADA ^(2.)	HOW LONG WILL TH	HE SCALE BE AT ⁻	THIS LOCA ⁻	TION:	
MAKE & MODEL OF SCALE		MIN.GRAD.	SERIAL NO.		CAPACITY (kg)	l
Preliminary Performance Test → Verification ←	2	3	4	5	6	;

	Satisfactory	Unsatisfactory
APPROACHES		
MOVING PARTS CLEAR & LEVEL		
ENDS OF DECK CLEAR		
BEAM CONDITION, CLEARANCE		
BEAM SHACK INSTALLATION		
SENSITIVITY ZERO		
SENSITIVITY FULL LOAD		
SEALS AND MARKINGS		

REMARKS:

WEIGHT TEST	
TEST WEIGHTS APPLIED	(kg)
SCALE INDICATION	(kg)
VARIANCE	(kg)

STRAIN LOAD TEST	
INDICATED VEHICLE WEIGHT	(kg)
PLUS TEST WEIGHTS	(kg)
SCALE SHOULD INDICATE	(kg)
ACTUAL SCALE INDICATION	(kg)
ERROR + or (-)	(kg)

Original copy to:

Measurement Canada 9305 50th Street EDMONTON, AB T6B 2L5 Ph (780) 495-2491 Fax (780) 495-7724

OR

Measurement Canada #400, 639-5th Avenue

CALGARY, AB T2P 0M9 Ph (403) 292-5605 Fax (403) 292-6175

Also forward a copy to: the Consultant

Consultant to forward a copy to the Project Sponsor.

INSPECTION FIRM:	
	print name
INSPECTED BY:	signature
CONSULTANT:	
CONSULTANT'S	
REPRESENTATIVE:	

1 Scale accuracy testing to be conducted in the presence of the Consultant.

2 The most recent certificate issued be Measurement Canada is to be displayed. Refer to manual "Inspection and Testing Portable Weigh Scales", Alberta Transportation.

Albertan Transportation		Sc	ale	Α	ccu	rac	:y lı	nsp	ec	tior	۱		
CONTRACT NO.			PROJ	ECT	NO.				DATE	INSPE	CTED ((dd-mm	-year)
XXXX	ХХ		Hw XX:xx						1-Jun-2013				
CONTRACTOR			SCALE LOCATION Pit Name:				(provide as much detail as possible XYZ PIT			ossible)			
			NE additio	¼ onal de	Sec. etail:	26	Twp.	007 (5.0 ki	R. m We	01 st of Ba	W. Irtsville	5	Μ.
LAST DATE CERTIFIED BY MEASUREMENT CANADA ^(2.)				LON	G WILL .	THE S	CALE E	BE AT T	THIS L	OCATIO	DN:		
1-Jan-2	2012		60 day				iys						
MAKE & MODEL OF SCALE			MIN.GRAD. SERIAL NO			AL NO.). CAPACITY (kg)			g)			
AUSI, DR	-1000			10 k	g		B15	586			100,	,000	
1	L	2		3			4			5	4		6
Preliminary Performance Test	20,120	20,12	0		20,100	C		20,100					>
Verification 🗧	20,120	20,10	5		20,100)		20,080)				4

	Satisfactory	Unsatisfactory
APPROACHES		
MOVING PARTS CLEAR & LEVEL		
ENDS OF DECK CLEAR	V	
BEAM CONDITION, CLEARANCE		
BEAM SHACK INSTALLATION		
SENSITIVITY ZERO		
SENSITIVITY FULL LOAD		
SEALS AND MARKINGS		

REMARKS:

WEIGHT TEST		
TEST WEIGHTS APPLIED	(kg)	2,000
SCALE INDICATION	(kg)	2,010
VARIANCE	(kg)	(10)

STRAIN LOAD TEST		
INDICATED VEHICLE WEIGHT	(kg)	20,120
PLUS TEST WEIGHTS	(kg)	2,000
SCALE SHOULD INDICATE	(kg)	22,120
ACTUAL SCALE INDICATION	(kg)	22,130
ERROR + or (-)	(kg)	+ 10

Original copy to:

Measurement Canada 9305 50th Street EDMONTON, Alberta T6B 2L5 Ph (780) 495-2491 Fax (780) 495-7724

OR

Measurement Canada

#400, 639-5th Avenue CALGARY, AB T2P 0M9 Ph (403) 292-5605 Fax (403) 292-6175 Also forward a copy to: the Consultant

Consultant to forward a copy to the Project Sponsor.

INSPECTION FIRM:	XXX	
	John Doe	print name
INSPECTED BY:	John Doe	signature
CONSULTANT:	XXX	
CONSULTANT'S	vvv	
REPRESENTATIVE:	^^^	

1 Scale accuracy testing to be conducted in the presence of the Consultant.

2 The most recent certificate issued be Measurement Canada is to be displayed. Refer to manual "Inspection and Testing Portable Weigh Scales", Alberta Transportation.

PROJECT

CONTRACTOR

SCALE

-				
TRUCK NO.				
TARE WEIG	GHT			
NAME				
	1			
	2			
	3			
	4			
	5			
	6			
	7			
1	8			
RIP	9			
F	10			
Ъ	11			
AD	12			
2	13			
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	22			
	23			
	24			
TOTAL TONNE CUBIC MET	ES OR RES			
		NOTES:		

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DAILY TRUCK SCALE SHEET SUMMARY

DATE	DATE		
SHEET NO.	OF	SHE	
		SUMMARY	
	TOTAL	N3	

	A 7				
D/I	ΔΙ		~ 1 /	11	
141	n I	_	110	.	

ENTERED BY _____ CHECKED BY _____

NO. 1393

DAILY TRUCK HAUL CARD

-	
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	1.1

OWNER_____

TRUCK NO.

PROJECT ______ MATERIAL _____ CAPACITY _____

#	TIME OF LOADING	LOAD NET KILOGRAMS	INITIALS: SCALE CHECKER	TIME OF UNLOADING	KILOMETRE	INITIALS: ROAD CHECKER
1						
2						
3						
4						
5						
6						
7						
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тот	AL NET:	TOTAL TON	NES/m3:	

	21	Reveners							÷						i.												
5. B. C		link:	8:26	8:27	8:28	8:30	8:32	8:33	8:39	0:35	8:38	8:40	14:0	8:42	8:44	6:47	81:48	05:0	A:54	8:55	8:56	8:38	00:6	10:6	50:6	2:05	90.6
0 9		ach	240	152	138	151	139	150	ptr	150	149	146	153	140	243	144	139	134	242	249	343	139	133	150	159	159	152
0	26/3	42	00	8	00	90	00	0	00	0	00	00	0	с о	00	00	00	8	00	80	Ø	00	9	\$	0	90	Ø
55.5	JUNE	14.4	72	3	++	15	36	11	18	. 20	23	24	26	27	28	57	30	32	32	m M	3 A	55	53	M	P	5	9
	0																										
ů	20	Tinte	7:32	2:35	7:36	28:2	2:40	16:4	44:2	1:41	L.F.L	67:4	7:50	1.5:2	1:54	2:35	7:5%	65.1	10:8	8:05	8:06	8:13	97:0	81:8	8.19	8:22	8:24
S.B.C.	20	wh. Title	138 7:32	52:2 051	144 7:36	151 1:32	150 7:40	14:2 8+5	153 7:44	140 7:46	14:1 845	67:1 045	134 7:50	139 7:53	143 7:54	138 7:55	131 7:5%	145.1.545	148 8:01	158 8:05	158 8:06	150 8:13	741 8:10	155 8:18	150 8:19	140 8:22	145 8:24
0.2.8.0.	5/81 20	Kry with time.	7 138 7:32	7 150 7:35	7 144 7:36	LE:1 158 L .	4:4 057 4	7 348 7:41	7 153 7:44	17:1 041 1	14:1 845 L	67:1 047 L	7 134 7:50	1 139 7:53	1 143 7:54	7 138 7:55	7 131 7:51	45.1 548 4	7 148 8:01	7 158 8:05	B 158 8:06	8 150 8:13	8 141 8:10	8 155 8:18	8 150 8:19	7 140 8:22	8 143 8:24
5:20 C.S.B.C.	lune 25/81 20	The A Kny wet. Time.	16 7 138 7:32	17 1 150 7:35	18 7 244 7:36	20 7 151 7:37	23 7 150 7:40	24 7 348 7:41	26 7 153 7:44	27 7 140 7:46	28 7 143 7:47	30 7 140 7:49	31 7 134 7:50	32 7 139 7:53	33 7 143 7:54	34 7 238 7:55	35 7 131 7:51	821 7 245 7:59	2 7 148 8:01	3 7 158 8:05	4 8 158 8:06	5 8 150 8:13	1 8 241 8:10	7 8 155 8:18	9 8 150 8:19	10. 7 140 8:22	11 8 143 8:24

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SAMPLE FIELD CHECKER'S NOTES

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5-21

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Diesel Fuel Cost Adjustment

Calculation of Adjustments by WAC

Base Price Index (BPI) [cents/litre]: 113.45

Transportation

Project: Hwy XX:xx (km x.xx to x.xx) or BFXXXX-x on Hwy XX:xx km x

Category	Category Description	Diesel Fuel (Rate	Consumption (CR)	<u>NO</u> the 1	<u>TE</u> : Confirm Contractor has <u>NOT</u> Opted Out of Departments diesel fuel cost adjustment process.
Grading	Grading	1.6	litres / m3	WAC:	
Crushing	Crushing and Stockpiling	0.5	litres / tonne	Region:	
ACP	Asphalt Concrete Pavement	2.8	litres / tonne	Contract No.:	
GBC	Granular Base Course (Des.2)	2.4	litres / tonne	Contractor:	

				Quanti	ties (Q)			
	MDPI	Price	Grading	Crushing	ACP	GBC	Payment	
Date (mm/yyyy)	¢ / litre	Ratio*	(cubic metres)	(tonne)	(tonne)	(tonne)	Adjustment	Remarks
			0.00	0.00	0.00	0.00	\$0.00	

MDPI = Monthly Diesel Price Index, available on website at: <u>http://www.transportation.alberta.ca/703.htm</u>

Price Ratio^{*} = MDPI/BPI, Price adjustment only applies when Price Ratio is less than 0.85 or greater than 1.15



Diesel Fuel Cost Adjustment

Calculation of Adjustments by WAC

Base Price Index (BPI) [cents/litre]: 113.45

Transportation

Project: Hwy XX:xx (km 12.7 to 45.76) or BFXXXX-x on Hwy XX:xx km X

		Diesel Fuel	Consumption	<u>NOTE</u> : Confirm Contractor has <u>NOT</u> Opted Out of
Category	Category Description	Rate	e (CR)	the Departments diesel fuel cost adjustment process.
Grading	Grading	1.6	litres / m3	WAC:
Crushing	Crushing and Stockpiling	0.5	litres / tonne	Region:
ACP	Asphalt Concrete Pavement	2.8	litres / tonne	Contract No.:
GBC	Granular Base Course (Des.2)	2.4	litres / tonne	Contractor:

				Quantit	ties (Q)					
	MDPI	Price	Grading	Crushing	ACP	GBC	Payment			
Date (mm/yyyy)	¢ / litre	Ratio*	(cubic metres)	(tonne)	(tonne)	(tonne)	Adjustment	Remarks		
January-2013	98.93	0.8720					No Adjust			
February-2013	122.35	1.0784		1,000.00			No Adjust			
March-2013	62.87	0.5542	1,000.00	1,000.00			-\$704.73			
April-2013	99.68	0.8786			1,000.00		No Adjust			
May-2013	62	0.5465				1,000.00	-\$826.37			
June-2013	96	0.8462		2,000.00			-\$4.31			
July-2013	115	1.0137		1,000.00			No Adjust			
August-2013	135.85	1.1974	1,500.00				\$129.06			
September-2013	141.07	1.2435				1,000.00	\$254.58			
October-2013	125.2	1.1036			2,500.00		No Adjust			
			2,500.00	5,000.00	3,500.00	2,000.00	-\$1,151.77			

MDPI = Monthly Diesel Price Index, available on website at: <u>http://www.transportation.alberta.ca/703.htm</u>

Price Ratio^{*} = MDPI/BPI, Price adjustment only applies when Price Ratio is less than 0.85 or greater than 1.15

EARTH BORROW LETTER OF UNDERSTANDING

STAGE I – Borrow Disturbance (to be completed prior to construction)

I ______ being the owner of the lands described as:

Legal Land Description

acknowledge and agree to the terms of the Earth Borrow Agreement that was executed on ______. I consent to the taking of earth borrow on the said lands based on the following terms as known to date.

Earth Borrow Type: Approximate Disturbed Area: Approximate Depth:

Location, Design, Proposed Drainage Patterns and Approximate Earth Borrow Quantities, Haul Road and Topsoil Stockpile dimensions shall be as shown on the Earth Borrow plan attached. Any significant changes to the plan will be discussed with the landowner.

Date: _____

Pro	iect	Mana	ager
	1000	1110110	2901

Landowner

STAGE II- Post Earth Borrow Acknowledgement (To be completed after the completion of the Earth Borrow)

I ______, being the owner of the said lands, agree and acknowledge that the Earth Borrow removal has been done in accordance with the terms that were agreed to in Stage I above.

Date:	

Project Manager

Landowner



Payment for Liquid Anti-Strip

Date:	Date Printed:
Contract No.: Contractor:	Agreement No: Consultant:
Asphalt Supplier:	Region:
Estimate No.:	Payment Rate Listed in Contract: (\$/kg of liquid anti-strip additive)

Quantity of Treated ACP (t)

Method Number 1 - Based Upon Invoices from the Asphalt Supplier (added at the refinery)

Total Quantity Asphalt Binder Supplied (t)	Anti-Strip Additive (% by wt of binder)	Wt. of Anti-Strip Added (kg)	WAC/ Job No.	Payment (\$)
		0		\$0.00
			Total	

Method Number 2 - Based Upon Invoices of Delivered and Used Liquid Anti-Strip Additive (added at the mixing plant)

Total Liquid Anti-Strip Added	WAC/	Payment
(Kg)	JOD NO.	(Þ)
		\$0.00
	Total	

(Consultant's Representative)

(Date)



Payment for Liquid Anti-Strip

Date:			Date Printed:	
Contract No.: _ Contractor: _			Agreement No: Consultant:	
Asphalt Supplier:			Region:	
Estimate No.: _	5	-	Payment Rate Listed in Contract: (\$/kg of liquid anti-strip additive)	\$9.00
Quantity of Trea	ated ACP (t)	28300		

Method Number 1 - Based Upon Invoices from the Asphalt Supplier (added at the refinery)

Total Quantity Asphalt Binder Supplied (t)	Anti-Strip Additive (% by wt of binder)	Wt. of Anti-Strip Added (kg)	WAC/ Job No.	Payment (\$)
1535.00	0.4	6140	00234	\$55,260.00
			Total	

Method Number 2 - Based Upon Invoices of Delivered and Used Liquid Anti-Strip Additive (added at the mixing plant)

Total Liquid Anti-Strip Added (kg)	WAC/ Job No.	Payment (\$)
6140	00234	\$55,260.00
	Total	

(Consultant's Representative)

(Date)

APPENDIX A

Aggregates Folder

Albert	ortation	AGGREGA	ATES ROY	ALTY PAY	MENT	
NAME OF PIT:	:	Quarter-section	Section	Township	Range	Meridian
Pit Operations	s Commenced:	(dd-mmm-yyyy)	Pit Ope	erations Ended:	(do	d-mmm-yyyy)
Between these	e dates the follow	ing amounts of aggregates were rem	oved from this	pit:		
for Project:			under Contr	act #		
The Prime Co	ntractor was:					
The Material w	vas Crushed by:					
PAYMENT TO T	THE PIT OWNER I	<u>s now in order</u> N PROJECT:				
Pit-Ru	ın Gravel		tonnes =			m ³
Des-Class			tonnes =			m³
Des-Class			tonnes =			m ³
Des-Class			tonnes =			m ³
Des-Class			tonnes =			m ³
Des-Class			tonnes =			m³
Material for De	ead Haul		tonnes =			m ³
RIP RAP			tonnes =			m ³
Other			tonnes =			m ³
OVERCR	USH ON PRO	DJECT:				
Des-Class			tonnes =			m ³
Des-Class			tonnes =			m ³
Des-Class			tonnes =			m ³
Des-Class			tonnes =			m ³
тот		D	tonnes =			m ³
HAVE YOU CON	IPLETED YOUR AG	GREGATES REMOVAL REPORT AND PL	ANS ?	YE	ES / NO	
HAVE YOU CRO	DSS SECTIONED AL	L SURPLUS CRUSHED AGGREGATES ?		YE	ES / NO	
IS THIS THE FIN	NAL PAYMENT FOR	YOUR PROJECT ?		YE	ES / NO	

CODING:	
PROJECT MANAGER:	
DATE:	

Office Use Only		
Agreement Verified: Initials:	Date:	
Agreement Name:	Rate:	Expiry Date:

NOTE:

- 1. Please submit to the Project Sponsor immediately after gravel or sand has been removed. <u>DO NOT</u> hold for submission with Final Details.
- 2. Convert aggregates removed by weight or volume to the units shown in the aggreement.
- a) For conversions from weight to volume use 1.632 t/m³ (gravel); 1.365 t/m³ (sand).
- 3. Dry weight of sand along, plus 3% moisture, payable for soil-cement material.
- 4. Gross weight of mix, with no corrections, payable for all gravel.
- 5. Reject is not payable unless actually used \underline{or} the result of a chip contract.
- 6. Overcrush is not payable unless arrangements have already been made throught the Project Sponsor.
- 7. Overcrush and reject is <u>always</u> measured by cross-section in the pile.

Albert Transpo	ortation		AGGREGA	TES ROY		MENT	
NAME OF PIT:	: XRAY		NE %	27 Section	38 Township	22 Range	W 4 Meridiar
Pit Operations	s Commenced:		1-Jan-2013 (dd-mmm-yyyy)	Pit Ope	Prations Ended:	31 (dd-r	Jan-2013 mmm-yyyy)
Between thes	e dates the following	ng amounts of age	gregates were remc	wed from this	pit:		
for Project:	ххх			under Contr	act # xxxxxx		
The Prime Cor	ntractor was:	xxx					
The Material w	vas Crushed by:	XXX					
PAYMENT TO	THE PIT OWNER IS	S NOW IN ORDER					
AGGREG/	ATE USED ON	I PROJECT:					
Pit-Ru	un Gravel		5,000	tonnes =		3,064	m ³
Des-Class	2-20		55,600	tonnes =		34,069	m ³
Des-Class	1-12.5		55,000	tonnes =		33,701	m ³
Des-Class	1			tonnes =			m ³
Des-Class	1			tonnes =			m ³
Des-Class	1			tonnes =			m ³
Material for De	ead Haul			tonnes =			m ³
RIP RAP	1			tonnes =			m ³
Other	 I			tonnes =			m³
		JEUT		100000 -	Π		3
Des-Class	2.25		5 000	tonnes –	 	2.064	m ⁻
	2-25		5,000	tonnes =	 	3,004	
Des-Class							
Des-Class				tonnes –	<u> </u>		m
тот	AL REMOVE	D	120,600	tonnes =		73,897	m ³
HAVE YOU COM	MPLETED YOUR AG	GREGATES REMOV/	AL REPORT AND PLA	NS ?	,	YES	
HAVE YOU CRC	JSS SECTIONED ALL	_ SURPLUS CRUSHE	ED AGGREGATES ?		,	YES	
IS THIS THE FI						YES	

CODING:	
PROJECT MANAGER:	I. Patch
DATE:	1-Jan-2013

Office Use Only							
Agreement Verified:	Initials:	BB	Date:	feb25 2013			
Agreement Name:	XXX	(RAY	Rate:	\$1.5/t	Expiry Date:	1-Jan-2015	

NOTE:

- 1. Please submit to the Project Sponsor immediately after gravel or sand has been removed. <u>DO NOT</u> hold for submission with Final Details.
- 2. Convert aggregates removed by weight or volume to the units shown in the aggreement.
- a) For conversions from weight to volume use 1.632 t/m³ (gravel); 1.365 t/m³ (sand).
- 3. Dry weight of sand along, plus 3% moisture, payable for soil-cement material.
- 4. Gross weight of mix, with no corrections, payable for all gravel.
- 5. Reject is not payable unless actually used <u>or</u> the result of a chip contract.
- 6. Overcrush is not payable unless arrangements have already been made throught the Project Sponsor.
- 7. Overcrush and reject is \underline{always} measured by cross-section in the pile.

Albertan Transportation	AGGREGATE STOCKPILE CONSTRUCTION REPORT (To be used ONLY when stockpiling aggregates for FUTURE CONSTRUCTION)					
NAME OF STOCKPILE:		1/4				
	Pit Name	Quarter-section	Section	Township	Range	Meridian
Stockpiling Operations Commenced:		Op	erations End	led:		
	(dd-mmm-yyyy)				(dd-mmm-yyyy)	
Between these dates the following am Project(s):	ounts of aggregates were stoc	kpiled at this site for f	uture use on:	:		
THIS IS A	SITE					

(Crown, Private, or A.T.)

Names of Source Pits Locations of Source Pits Pit Name Quarter-section Section Township Range Meridian 1. ¼ Incomparison Meridian 2. ¼ Incomparison Incomparison 3. ¼ Incomparison Incomparison

Materials stockpiled from this contract (must be surveyed or weighed)

S.P. NUMBER ON PLAN	Des - Class	WEIGHT	VOLUME
		tonnes	m ³
		TOTAL STOCKPILED	m ³

Stockpiles remaining at the site from previous work (may be estimated)

S.P. NUMBER ON PLAN	Des - Class	VOLUME
		m ³

NOTES:

MAT 2-22/13

1. DO NOT use this form for District Maintenance Crushing Projects.

DO NOT use this form for Interim Crushed Stockpiles created as part of a CONSTRUCTION CONTRACT.

2.

3.

4.

c.

Update the Microstation plan with the following information

- a. Positions of all stockpiles, with descriptions and quantities;b. Location and size of proposed area for crusher and asphalt plant;
 - Limits of the authorized stockpile site;
- For conversions from weight to volume use 1.632 t/m³ (gravel); 1.365 t/m³ (sand).

PROJECT AVERAGE TEST RESULTS Please enter below a weighted average of the test results obtained for each class of material stockpiled. GRADATION SIEVE ANALYSIS - % PASSING (µm) No. of M.C. % 80,000 5,000 DES-Class 125,000 2,500 630 315 P.I. 50,000 40,000 25,000 20,000 16,000 12,500 10,000 1,250 160 80 % Tests Frac M.C. = Moisture Content Frac. = % Fractures by Weight (2 Faces) **Pit Source Consistency:** Material Removed from P.I. = Plasticity Index Verv Consistent **Below Water Table** Quantity m³ \Box Consistent Above Water Table Quantity m³ In-Consistent AMBIENT TEMPERATURE AT THE TIME OF STOCKPILING ESTIMATED % OVERSIZE IN P.R.S.P. °C % COMMENTS: CONSULTANT: (Company Name) (Company Representative) Phone Number Date

Mbertan Transportation	AGGREG (To be used	ATE STOC	KPILE CC	DNSTRU	CTION RE	PORT	
NAME OF STOCKPILE:	Stockpile Site # Pit Name	2	NE ¼ Quarter-section	26 Section	007 Township	1 Range	W 5 Meridian
Stockpiling Operations Commenced	: 24-Jan-20 (dd-mmm-y	013 ууу)	Oţ	perations End	ed:	29-Ma (dd-mm	ar-2013 nm-yyyy)
Between these dates the following	amounts of aggregates	were stockpiled	at this site for f	uture use on:			
Project(s): Stockpiling Pit	Run Oldman River Dam	Reservoir					
THIS IS A (Crown, Pr	A.T. SITE ivate, or A.T.)						
Names of Sour	ce Pits	Loca	tions of Sou	rce Pits			
Pit	Name	Quarter-section	Section	Township	Range		Meridian
1. Gravei	Area #2	1/4	36	007	1		C VV
^		1/					
2.		1/4					
2. 3.		1/4 1/4					
2. 3. Materials stockpiled from this contra S.P. NUMBER ON PLAN	ct (must be surveyed or Des - Class	weighed)	/EIGHT		vo		
2. 3. Materials stockpiled from this contra S.P. NUMBER ON PLAN 11222 (Pit Run Agg.)	ct (must be surveyed or Des - Class	¼ weighed) W 621,472	EIGHT	nes	V0 38	DLUME 0,804	m ³
2. 3. Materials stockpiled from this contra S.P. NUMBER ON PLAN 11222 (Pit Run Agg.)	ct (must be surveyed or Des - Class	½ weighed) Weighed 621,472	EIGHT	nes	V0 38	DLUME 0,804	m ³ m ³
2. 3. <u>Materials stockpiled from this contra</u> S.P. NUMBER ON PLAN 11222 (Pit Run Agg.)	ct (must be surveyed or Des - Class	¼ weighed) W 621,472	EIGHT tonr tonr tonr	nes	V0 38	DLUME 0,804	m ³ m ³ m ³
2. 3. Materials stockpiled from this contra S.P. NUMBER ON PLAN 11222 (Pit Run Agg.)	ct (must be surveyed or Des - Class	¼ weighed) W 621,472	EIGHT tonr tonr tonr tonr	nes	V0 38	DLUME 0,804	m ³ m ³ m ³ m ³ 2

Stockpiles remaining at the site from previous work (may be estimated)

S.P. NUMBER ON PLAN	Des - Class	VOLUME
Nil		m ³
		m ³

NOTES:

MAT 2-22/13

Γ

1. DO NOT use this form for District Maintenance Crushing Projects.

DO NOT use this form for Interim Crushed Stockpiles created as part of a CONSTRUCTION CONTRACT.

- 3. Update the Microstation plan with the following information

2.

4.

- a. Positions of all stockpiles, with descriptions and quantities;b. Location and size of proposed area for crusher and asphalt plant;
 - c. Limits of the authorized stockpile site;
- For conversions from weight to volume use 1.632 t/m³ (gravel); 1.365 t/m³ (sand).

PROJECT AVERAGE TEST RESULTS

		Please er	nter belo	ow a wei	ghted a	verage o	of the te	st result	s obtair	led for e	ach cla	ass of	materi	al sto	ockpi	ed.				
					\checkmark		GF	RADATIC	N											
	✓				<u>_</u>	SIEVE	ANALY	SIS - % I	PASSIN	G (μm)										
DES-Class	No Tests	125,000	80,000	50,000	40,000	25,000	20,000	16,000	12,500	10,000	5,000	2,500	1,250	630	315	160	80	M.C. %	% Frac	P.I.
PIT-RUN	9	100	100	100	71			43		35	29		19	15	10	6.0	3.9	3.5		
				-																
<u> </u>		1	<u> </u>	<u> </u>	<u> </u>	I	I	I	L	l						M.C	. = M	oisture	e Cont	tent
Pit Sourc	e Consis	tency:		Mat	erial Re	moved f	from						Frac. = % Fractures by Weight (2 Faces)							
Very Cons	sistent		j	Belo	w Water	Table		Quantity 152,322 m			m³							,		
Consist	tent			Abov	ve Water	Table		Qua	ntity	228,	482	m³								
In-Consi	stent												_							
AMBIENT 1	EMPER/	ATURE A1	THE TI	ME OF S	STOCKF	PILING	-10.0	°C]	ES	TIMAT	ED % (OVERS	SIZE	IN P.F	R.S.P	•	1	8	%
CON	MENTS:																			
CONSULT	ANT:		AE	BC		<u>.</u>		X	YZ		_	7	80-463	-4444	1		19-	Apr-2	2013	_
			(Compan	iy Name)			(Co	ompany Re	epresentat	ive)		F	hone N	umber				Date		

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AGGREGATES REMOVAL REPORT FOR DEPARTMENT CONTROLLED AGGREGATE PITS AND STOCKPILE SITES

NAME OF PIT OR SITE:			1/4				
		Q	uarter-section	Section	Township	Range	Meridian
THIS IS A	own. Private. or A.T.)	(Pit or Stocknile Sit	e)				
		(int of otookplic of	0)				
Project:			under Co	ontract #:			
Operations Commenced:			Operatio	ons Ended:			
•	Date (dd-mmm-yyyy)		-		Date	e (dd-mmm-yyy	y)
Prime Contractor:			Crushing	g Sub:			
Project Consultant:							
	(Company Name)			(Contact Name)		(Phone nı	imber)

Material Removed for this Contract: if material was taken from an existing stockpile indicate with an 🗹 in the box provided.									
from Pre-existing Stockpile?	Des - Class	WEIGHT	QUANTITY						
		tonnes	m ³						
		tonnes	m ³						
		tonnes	m ³						
		tonnes	m ³						
		tonnes	m ³						
		tonnes	m ³						
		tonnes	m ³						
TOTAL REMOV	ED	tonnes	m ³						

Stockpiles remaining at the site from this Contract (measured by cross-section):											
S.P. # on plan	Des - Class	Quantity		S.P. # on plan	Des - Class	Quantity					
		m ³				m ³					
		m ³				m ³					
		m ³				m ³					

Stockpiles remaining at the site from previous work (measured by cross-section if partially used, otherwise refer to inventory on plan):											
S.P. # on plan	Des - Class	Quantity		S.P. # on plan	Des - Class	Quantity					
		m ³				m ³					
		m ³				m ³					
		m ³				m ³					

RECLAIMATION STATUS:

2.

- Total area disturbed including stockpile sites, haul road, etc. before this contract started 1. ha
- Total area disturbed including stockpile sites, haul road, etc. at completion of this contract 3.
 - Total area reclaimed (if any) , or partially reclaimed

NOTES:

1.

2.

Plot the following information to scale on the appropriate levels of a Microstation format Aggregates Testing Plan.

- a. All areas depleted, partially excavated, reclaimed, backfilled, stripped and cleared areas; water bodies.
- All surplus crushed Stockpiles (and number). b.
- c. All inorganic Overburden, Topsoil and Subsoil, and surplus natural fines. Include estimated quantities.
- d. Heights and slopes of all open faces. New Test holes in the pit floor?
- For conversions from weight to volume use 1.632 t/m³ (gravel); 1.365 t/m³ (sand).

Yes	No			
		Ha 1. be Co	as clean-up been completed, natural fines levelled, sloping completed, and the final condition o een accepted by the owner? For AT owned or reserved (DRS) pits, acceptance shall be sought oordinator.	of this pit or site and its access from the Regional Aggregates
		2. W	as the local official of Alberta Sustainable Resource Development contacted?	
		3. If	this is a Private Pit, have you submitted your Aggregates Royalty Payment?	
		4. Re	ave you submitted the Aggregate Source Quality Report and if required the Aggregate eport?	e Stockpile Construction
		5. ls	this the Final Report for the project? If not, submit a rough sketch and this form no a which the aggregate was processed or removed, or both.	later then Dec.31 of the year
SIGNATU	JRE:		(circoluce) DATE:	(11
			(print name) (signature)	(dd-mmm-yyyy)

SUBMIT THIS FORM IMMEDIATELY AFTER SEASONAL SHUT DOWN AND WHEN PIT OPERATIONS ARE ENDED, WITH A COPY OF THE AGGREGATE TESTING PLAN, TO THE PROJECT SPONSOR / REGIONAL AGGREGATE COORDINATOR. DO NOT WAIT TO SUBMIT WITH THE FINAL DETAILS.

ha

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AGGREGATES REMOVAL REPORT FOR DEPARTMENT CONTROLLED AGGREGATE PITS AND STOCKPILE SITES

NAME OF PIT OR S	ITE:		XRAY		SE	%	18 Section	083 Township	11 Range	W 4 Meridia
					quarter	-5601011	Section	Township	Kange	wenda
THIS IS A	(Crown, Pr	.T. ivate, or A.T.)	Pit (Pit or Stock)	pile Site)					
Project:	Hwy.	881:24 & I	Hwy. 63 TSA			under C	ontract #:		777712	
Operations Commer	nced:		11-Jun-2013	3		Operatio	ons Ended:	2	28-Jun-2013	
		Ε	Date (dd-mmm-yy	ууу)				Dat	e (dd-mmm-yy	уу)
Prime Contractor:	Build	roads Itd				Crushin	g Sub:	crush R us		
Project Consultant:		(0.0	monu Nomo)				(Contact Nor		(Dhomo m	umber)
		(Cor	npany Name)				(Contact Nam	ie)	(Phone h	umber)
Material Removed for	or this Contrac	t: if mate	rial was taker	n from an existir	ng stockpi	le indica	te with an 🛛	 ✓ in the box pr 	rovided.	
from Pre xisting	Stockpile?	De	s - Class		WEIGH	Γ		QU	ANTITY	
			2-25		92,871	tonn	es	5	6,906	m ³
			1-12.5		32,179	tonn	es	1	9,718	m ³
			4-20		500	tonn	es			m ³
						tonn	es			m³
						tonn	es			m ³
						tonn	es			m³
						tonn	es			m ³
тс	TAL REMO	VED			125,550	tonn	es	76	6,624	m ³
Stockpiles remainin	q at the site fro	om this Co	ontract (meas	ured by cross-s	ection):					
S.P. # on plan	Des - Cl	ass	Quant	ity	S.P.	# on pl	an C	es - Class	Qu	antity
SP # 5	1-12.5		800	m ³		SP # 6		2-25	4,500	
				m ³						m ³
				m ³						m ³
Stockpiles remainin	g at the site fro	om <u>previ</u>	s work (<u>mea</u>	sured by cross-	-s_tion if	partially	used, other	wise refer to inv	ventory on p	lan):
S.P. # on plan	Des - Cl	ass	Quant	itv	S.P.	# on pl	an C	es - Class	Qu	antitv
CD # 0	4.00		0.500	3						3

3.

c.

1.	Total area disturbed including stockpile sites, haul road, etc. before this contract started	8.00	ha
2.	Total area disturbed including stockpile sites, haul road, etc. at completion of this contract	10.00	ha

kpile sites, haul road, etc. at completion of this contract ng Total area reclaimed (if any) , or partially reclaimed

<u>m</u>³

m

10.00 ha 1.50 ha

m³ m³

 \checkmark

 \checkmark

 \checkmark

NOT :: **⊡**1.

2.

Plot the following information to scale on the appropriate levels of a Microstation format Aggregates Testing Plan.

a. All areas depleted, partially excavated, reclaimed, backfilled, stripped and cleared areas; water bodies.

All surplus crushed Stockpiles (and number). □ b.

All inorganic Overburden, Topsoil and Subsoil, and surplus natural fines. Include estimated quantities.

d. Heights and slopes of all open faces. New Test holes in the pit floor?

For conversions from weight to volume use 1.632 t/m³ (gravel); 1.365 t/m³ (sand).

Yes	No			
		1.	Has clean-up been completed, natural fines levelled, sloping completed, and the final condition of this pit or site and been accepted by the owner? For AT owned or reserved (DRS) pits, acceptance shall be sought from the Regional A Coordinator.	l its access Aggregates
		2.	Was the local official of Alberta Sustainable Resource Development contacted?	
		3.	If this is a Private Pit, have you submitted your Aggregates Royalty Payment?	
		4.	Have you submitted the Aggregate Source Quality Report and if required the Aggregate Stockpile Constr Report?	ruction
		5.	Is this the Final Report for the project? If not, submit a rough sketch and this form no later then Dec.31 of in which the aggregate was processed or removed, or both.	of the year
SIGNATI			DATE:	
CIGINAL			(print name) (signature) (dd-mmm-yyyy)

SUBMIT THIS FORM IMMEDIATELY AFTER SEASONAL SHUT DOWN AND WHEN PIT OPERATIONS ARE ENDED, WITH A COPY OF THE AGGREGATE TESTING PLAN, TO THE PROJECT SPONSOR / REGIONAL AGGREGATE COORDINATOR. DO NOT WAIT TO SUBMIT WITH THE FINAL DETAILS.

Alb Tra	ansportation		AGGREGATE To be used in ALL cases wh and used for or crushed and stockpiled	en GRAVEL is remo BASE COURSE or P	QUALIT ved from a Depart PAVING CONSTRU COURSE or PAVII	Y REPOR Iment Optional Sol ICTION, NG CONSTRUCTIO	T Irce, N	
1. a)	Projects:					Under Contra	ct #	
b)	Projects (cont'd):	1					
2. a)	NAME OF GRAV	EL PIT:		Quarter-section	Section	Township	Range	Meridian
Ы		ITE.						
5)	NAME OF S.P. S			Quarter-section	Section	Township	Range	Meridian
3. a)	Was BLEND SA	ND actually us	ed for your project? YES		or NO			
b)	NAME OF SAND	PIT:			Quality	We well to	Bassa	Barry Mary
4.	Please show on th	ne charts below	v, the weighted averages of the	various blending	g proportions	actually used f	or each clas	ss of material
	DES-CLASS	AMOUNT	OF SURPLUS NATURAL FINES (m ³ , tonnes or percent	LEFT IN STOCK age)	PILE A			
ACP								
	DES-CLASS	(1	% FINES ELIMINATED n ³ , tonnes, or percentage)					
GBC								
Others								

Percent fine split rejected (fine split left in stockpile) based on the total weight of the final blended aggregate.

Percent fines eliminated during crushing, based on the total weight of the final blended aggregate.

The following data is required for all surplus aggregate stockpiles. This data is important to AT because if there is any leftover aggregate we need to know if it can be used on another job. 5. Enter below a weighted average of the test results obtained for each type of aggregate material produced for this project. If blend sand was used, give the gradation of the sand separately. Indicate in the right hand column whether or not the final gravel gradation quoted includes the blending sand. SIEVE ANALYSIS - % PASSING (µm) % TYPE OF CD or No. of AGG. TYPE 40,000 25,000 20,000 16,000 12,500 10,000 5,000 2,500 1,250 630 315 160 80 WORK CF 🗱 Frac Tests ACP **Coarse Split** Fine Split N/A Coarse Split ACP Fine Split N/A Coarse Split ACP Fine Split N/A Coarse Split ACP Fine Split N/A GBC Surplus Nat. Fines N/A OTHER Surplus Nat. Fines N/A Select type BLEND SAND N/A * CD = Crusher Discharge CF = Cold Feed % Frac. = % fractures by weight (2 faces)

Comments: Compatibility? Tenderness? Other Mix Properties? Recommendations for future use? (enter in boxes below)

PROJECT MANAGER

(Please enter your name and sign here)

here)

Date (dd-mmm-yyyy)

Phone Number

PLEASE SUBMIT THIS FORM <u>IMMEDIATELY</u> AFTER PIT OPERATIONS ARE ENDED. PLEASE SUBMIT A COMPLETED COPY OF THIS FORM AND A COPY OF THE AGGREGATE TESTING PLAN TO THE PROJECT SPONSOR / AGGREGATE COORDINATOR.

All Tr	ansportatior		AGGREGAT To be used in ALL cases v and used for or crushed and stockpil	E SOURCE when GRAVEL is remov or BASE COURSE or P/ ed for FUTURE BASE C	QUALIT ed from a Depa AVING CONSTR COURSE or PAV	Y REPOR rtment Optional Sou UCTION, VING CONSTRUCTIO	T urce, DN		
1. a)	Projects:	Hwy 6:04				Under Contra	act #	123654	
b)	Projects (cont'o	d):							
2. a) NAME OF GRAVEL PIT:				Quarter-section	Section	Township	Range	Meridian	
b)	NAME OF S.P.	SITE:	Stockpile Site #2a	NE	26	007	1	W 5	
-,				Quarter-section	Section	Township	Range	Meridian	
3. a)	Was BLEND SA	AND actually us	ed for your project? YE	S ☑ a	or NO		-	1	
b)	NAME OF SAN	D PIT:							
4.	Please show on the produced	the charts below	w, the weighted averages of th	e various blending	proportion:	s actually used	for each cl	ass of material	
	DES-CLASS	AMOUNT	OF SURPLUS NATURAL FINE (m ³ , tonnes or perce	S LEFT IN STOCKI ntage)	PILE 🔺				
	S1 1-10								
	H2 1-12.5								
AUF	H1 1-16		9,106 tonne	s				in production.	
	S3 1-25								
		I				I			
	DES-CLASS	(% FINES ELIMINATED (m ³ , tonnes, or percentage)						
GBC	2-25		1,000 tonne	S					
Others									

Percent fine split rejected (fine split left in stockpile) based on the total weight of the final blended aggregate.

Percent fines eliminated during crushing, based on the total weight of the final blended aggregate.

The following data is required for all surplus aggregate stockpiles.

This data is important to AT because if there is any leftover aggregate we need to know if it can be used on another job.

5.	5. Enter below a weighted average of the test results obtained for each type of aggregate material produced for this project. If blend sand was used, give the gradation of the sand separately. Indicate in the right hand column whether or not the final gravel gradation quoted includes the blending sand.																	
	SIEVE ANALYSIS - % PASSING (µm)																	
TYPE OF WORK	AGG. TYPE	CD or CF *	No. of Tests	40,000	25,000	20,000	16,000	12,500	10,000	5,000	2,500	1,250	630	315	160	80	% Frac	
ACP	Coarse Split	CD	54					100.0	97.0	64.6		28.9		15.2	10.1	6.2	98.7	
S1 1-10	Fine Split	CD	43					100.0	100.0	88.0		51.0		10.0	6.1	4.7	N/A	
ACP	Coarse Split	CD	68				100.0	97.6	85.7	49.3		25.0		13.6	10.4	6.2	96.5	
M1 1-12.5	Fine Split	CD	23				100.0	100.0	100.0	92.0		67.3		33.3	7.6	4.5	N/A	
ACP	Coarse Split	CD	104			100.0	97.6	82.1	66.8	39.0		19.0		12.0	9.1	8.2	90.6	
H1 1-16	Fine Split	CD	74			100.0	100.0	100.0	100.0	96.1		57.7		32.3	10.5	6.2	N/A	
ACP	Coarse Split	CD	31		99.0	84.0	71.0	61.0	54.0	36.0		20.0		8.0	6.3	5.6	73.8	
S3 1-25	Fine Split	CD	15		100.0	100.0	100.0	98.8	92.9	50.3		50.3		29.3	9.4	5.3	N/A	
GBC	Surplus Nat. Fines																N/A	
2-20		CD	3		100	92	79		56	38		22		14	10.1	7.4	76.0	
OTHER	Surplus Nat. Fines																N/A	
Select type																		
BLE																	N/A	

CD = Crusher Discharge CF = Cold Feed % Frac. = % fractures by weight (2 faces)

 Comments: Compatibility? Tenderness? Other Mix Properties? Recommendations for future use? (enter in boxes below)

 very sandy material requires screening to produce all material.

 PROJECT MANAGER
 Pavel Checkov
 Fawel Checkov
 403-123-4567
 21-Aug-2012

(Please enter your name and sign here) Phone Number Date (dd-mmm-yyyy)

PLEASE SUBMIT THIS FORM <u>IMMEDIATELY</u> AFTER PIT OPERATIONS ARE ENDED. PLEASE SUBMIT A COMPLETED COPY OF THIS FORM AND A COPY OF THE AGGREGATE TESTING PLAN TO THE PROJECT SPONSOR / AGGREGATE COORDINATOR.

*

Albertan Transportation

CONSTRUCTION INSPECTION ACTIVITIES FOR DEPARTMENT CONTROLLED PITS

ACTIVITY Minimum Inspection Frequency	PRIMARY CONCERN (additional reference document)	
(Primary refe	rence document)	
CLEARING & TIMBER SALVAGE	1st day	 Proper area (Pit Plan), Stump/brush disposal or windrows (Burning Permit) Log storage location not on top of gravel area
	ec 5.2)	Correct area baing stripped (Dit Dian);
Topsoil Removal Subsoil Removal Overburden Removal	1 st day 1 st day 1 st day	 Correct area being stripped (Pit Plan); Use of proper size and type of equipment and operating procedures to prevent admixing, compaction or rutting including when soil is frozen or saturated (Environmental Approval) Camp set-up area approved and stripped Dile placement (Dit Plan)
(Sp	ec 5.2)	 Phile placement (Pit Plan) Temporary Fencing required
CRUSHING and STOCKPILING	1 st day and weekly	 Approved crushing plan and Aggregate quality assessment Suitable stockpile locations
(Sp	ec 3.2)	 Crushing all rock including +300mm rock (Special Provision) Excessive gravel in fine fraction.(Spec 3.2.3.4.2 and Table 3.2.3.2c) QC results submitted and reviewed Blend sand screened (no +5 000µm material) Approval for interim haul
MINING Combine with crushing inspection		 Temporary fencing for livestock protection Camp set-up, capture of black and grey water, garbage bins Mining full depth and below water (Test Plan) Mining sequentially (Pit Plan)
(Spec 5.2, Sp	ecial Provisions)	 Undermining overburden/maintaining stripped buffer Testing of water diverted off-site (Environmental Permit) Gully erosion at outfall of water diversion Siltation maintained on site
PIT CLEANUP	Combine with Crushing inspection and a Final joint inspection	 Slopes of pit faces 2h:1v or flatter Reject fines placed in backslopes or leveled in depleted pit floor. Backfill along property lines to required slopes Construction refuse (timbers, screens cones, pails, filters, tires,
(Spec 5.2, Sp environme	pecial Provisions, ental approval)	 barrels, etc.) removed from site Leftover ACP, ASBC produced this contract, removed from site Contaminated soil (diesel, oil) remediated or removed from site Topsoil, subsoil, overburden piles contoured, and seeded. Confirmation Testholes dug in mined area (full depth mined) Survey measurements of remaining stockpiles DETERMINE HOLDBACK for any deficiencies not corrected, if required.
COMMON TO ALL PHASES		 Monitor ECO plan Compliance Monitor warning signs in place (TEB1.59) Temporary fencing required

Revised December 2013



Payment for Surplus Crushed Aggregate

Contract No.	Highway(s)
Project Description	
Pit Name	Pit Location(Sec.,Twp.,Rge.,W. of M)
Contractor	Consultant
Project Sponsor	Report Date

Steak	Aggregate		Quantity (t)			Quantity Subject to		Quantity	Payme (\$	Payment Rate (\$/t)		Surplus Payment (\$)		
Pile No.	Des.	Class	Placed	Modified Tender	Total Surplus (A)	Rate 1 (t) (B)	Rate 2 (t) (C)	Eligible A-(B+C)	Rate 1	Rate 2	Rate 1 (D)	Rate 2 (E)	(\$)	
1														
2														
3														
4														
5														
	-	-	-	-			-	-	-	-	Сог	ntract Total		
	Comments:													

Notes:

* Definitions for surplus crushed aggregates, Modified Tender Quantity, and quantities eligible for payment are contained

in Specification 3.2 Aggregate Production and Stockpiling;

* Payment values for Rate No. 1 and Rate No. 2 are contained in Specification 3.2 or Specification Amendment, if applicable;

* Complete and submit pit plans and report forms for Aggregate Royalty Payment(if applicable), Aggregate Removal Report and Aggregate Source Quality Report;

* In comments, indicate if Designation 1 aggregate stockpile is crushed coarse or extra manufactured fines.



Payment for Surplus Crushed Aggregate

Contract No.	12345	Highway(s)	Hwy 888:06
Project Description	Grading,base, paving and other work		
Pit Name	ABC Creek Pit	Pit Location(Sec.,Twp	.,Rge.,W. of M) <u>1-55-26-W6</u>
Contractor	XYZ Paving	Consultant	BYZ Engineering Ltd.
Project Sponsor	XXX.YYY, North Central Region	Report Date	2013-September-09

Stock Pile No.	Aggregate		Quantity (t)			Quantity Subject to		Quantity	Payment Rate (\$/t)		Surplus I	Total (D+E)	
	Des.	Class	Placed	Modified Tender	Total Surplus (A)	Rate 1 (t) (B)	Rate 2 (t) (C)	Eligible A-(B+C)	Rate 1	Rate 2	Rate 1 (D)	Rate 2 (E)	(\$)
1	1	25	95,000	100,000	17,000	5,000	10,000	2,000	4.50	3.50	22,500	35,000	57,500
2	2	20	110,000	120,000	11,000	10,000	1,000	0	2.75	2.00	27,500	2,000	29,500
						-					Co	ontract Total	\$87,000
	Comments	Designa	ation1 aggro	egate is cru	ished coai	rse.							

Notes:

* Definitions for surplus crushed aggregates, Modified Tender Quantity, and quantities eligible for payment are contained

in Specification 3.2 Aggregate Production and Stockpiling;

* Payment values for Rate No. 1 and Rate No. 2 are contained in Specification 3.2 or Specification Amendment, if applicable;

* Complete and submit pit plans and report forms for Aggregate Royalty Payment(if applicable), Aggregate Removal Report and Aggregate Source Quality Report;

* In comments, indicate if Designation 1 aggregate stockpile is crushed coarse or extra manufactured fines.

Revised December 2013

APPENDIX A

Damage Claims Folder

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ANSWER:

Transportation

ALBERTA TRANSPORTATION PROCEDURES FOR DAMAGE CLAIMS

QUESTION: HOW CAN I FILE A CLAIM FOR DAMAGES?

Your claim must be in writing and contain the following information:

- date
- time
- location
- estimate of damage
- description of the incident
- your name and address (Phone number optional)

Forward your claim to the Alberta Transportation office at the address on the accompanying letter.

QUESTION: WHAT HAPPENS TO MY CLAIM?

ANSWER: Alberta Transportation personnel will forward your claim to the contractor for his action.

The contractor will respond to you in writing, setting out his position with respect to your claim. He will either settle your claim or, if he considers your claim to be invalid, will provide reasons why your claim is being rejected. If you do not hear from the contractor within two weeks please advise the Alberta Transportation office at the address on the accompanying letter.

QUESTION: WHAT IF I DISAGREE WITH THE CONTRACTOR'S RESPONSE?

ANSWER: If you are unsatisfied with the contractor's response, the next course of action available to you is dependent on the value of your claim:

- If your claim is in an amount that is <u>GREATER than \$2,000.00</u> your only recourse would be to pursue the issue either through legal avenues (eg. small claims court), or deal with it as an insurance issue through your insurance carrier.
- If your claim is in an amount that is **LESS than \$2,000.00** your claim file can be forwarded to an independent adjuster who will review your file and give his decision based on the information in that file and the contract terms.

QUESTION: HOW DO I GET MY CLAIM TO THE ADJUSTER?

ANSWER: In situations where you and the contractor cannot agree to a settlement, please advise the Alberta Transportation office at the address on the accompanying letter and the department will forward the claim file containing your claim and the contractors response, to the adjuster.

Under the terms of his agreement with the department, the adjuster will review the file and make a considered decision on the validity and amount of the claim. He will advise you in writing of his decision and forward copies of this decision to the contractor and the department. The adjuster's decision is binding on the contractor and the department.

QUESTION: WHO IS THIS ADJUSTER AND WHAT CAN HE DO FOR ME?

ANSWER: The adjuster is an individual who has been retained by the department with the concurrence of the contracting industry, to review claim files as they relate to the contractor's responsibility in the contract, and make a considered decision on the validity and value of the claim. He has expertise in the insurance adjustment area and a history of familiarity with this type of claim. If he rules in your favour, the contractor is obliged to pay the amount of the decision.

QUESTION: WHAT DO I DO IF THE ADJUSTER RULES AGAINST ME?

ANSWER: The adjuster is neither a judge nor a mediator. His authority is restricted to making a decision based on whether or not the contractor followed the conditions of his contract.

The adjuster's review is based on the written information provided to him and under the terms of his agreement, is not rescindable. Once his decision is made the department cannot assist either the contractor or the claimant to have the decision changed.

If the adjuster does rule against you and you are unsatisfied with his response, you still have the right to pursue the issue through legal avenues (eg. Small claims court), or discuss the matter with your insurance carrier.

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[DATE]

[CLAIMANTS NAME] [ADDRESS]

DEAR [CONTACT PERSON]

RE: [CONTRACT NUMBER –PROJECT NUMBER] Damage Claim Filed Against [CONTRACTOR'S NAME]

We have received your letter dated [DATE OF LETTER], regarding damage involving [TYPE OF DAMAGE AND LOCATION]. As you are aware, the work on [PROJECT NUMBER] was under contract with [CONTRACTOR NAME], [ADDRESS & PHONE NUMBER].

[INSERT PARAGRAPH A, OR B]

Α	The Department has forwarded a copy of your letter to the contractor with a request							
	that they investigate and deal with your concerns.							
В	Before the Department can forward a copy of your letter to the contractor with a							
	request that they investigate and deal with your concerns, we will require some							
	additional information. Please supply us with [LIST OF INFORMATION							
	REQUIRED]							

For your information, I am attaching an outline of the damage claims procedure as adopted by Alberta Transportation.

If you have any questions or require assistance please contact our office at :

(ADDRESS) (PHONE NUMBER) (FAX NUMBER)

Yours truly,

[PROJECT SPONSOR] [TITLE]

enclosure

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[DATE]

[CLAIMANTS NAME] [ADDRESS]

DEAR [CONTACT PERSON]

RE: [CONTRACT NUMBER –PROJECT NUMBER] Damage Claim Filed Against [CONTRACTOR'S NAME]

We have received your letter dated [**DATE OF LETTER**], regarding damage involving [**TYPE OF DAMAGE AND LOCATION**], and the contractor has denied your claim.

[INSERT PARAGRAPH A, B OR C]

A	In accordance with the enclosed damage claims procedure, the Department has forwarded your claim to an independent adjuster for a decision on this issue
В	Before the Department can forward your claim to the adjuster, we will require some additional information. Please supply us with [LIST OF INFORMATION REQUIRED]
С	We are sorry but, since your claim is greater than \$2,000.00, the department cannot provide any further assistance on this matter. If you are dissatisfied with the response from [CONTRACTOR NAME], you still have the option to pursue this matter through other legal avenues (e.g. Small claims court), or deal with it as an insurance issue through your insurance carrier.

For your information, I am attaching an outline of the damage claims procedure as adopted by Alberta Transportation.

If you have any questions or require assistance please contact our office at :

(ADDRESS) (PHONE NUMBER) (FAX NUMBER)

Yours truly,

[PROJECT SPONSOR] [TITLE]

enclosure

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[DATE]

[CLAIMANTS NAME] [ADDRESS]

DEAR [CONTACT PERSON]

RE: [CONTRACT NUMBER –PROJECT NUMBER] Damage Claim Filed Against [CONTRACTOR'S NAME]

We have received a copy of a letter dated [DATE] sent to you from [CONTRACTOR] denying any compensation for the damages to your vehicle on the above noted Alberta Transportation highway contract. Please be advised that, if the damage to your vehicle is less than \$2,000.00, the department has a damage claims procedure that may be of some assistance to you.

For your information, I am attaching an outline of the damage claim guidelines which is in a question and answer format. Once you have read the guidelines, and if you disagree with the contractor's response to you, please forward your claim in writing to our office at the address below. Your claim must contain the date, time and location of the incident as well as an estimate of the damages and a description of the incident so that we can forward it to the adjuster for a second opinion:

If you have any questions or require assistance please contact our office at :

(ADDRESS) (PHONE NUMBER) (FAX NUMBER)

Yours truly,

[PROJECT SPONSOR] [TITLE]

enclosure

APPENDIX A

Safety Folder



SAFET	Y TAS	OH&S	REVIEW

Contract #:

1. Occupational Health & Safety

Owner / Prime Contractor Responsibilities

Does the contractor have a system in place to assume prime contractor responsibilities?

Does the contractor have a system in place to ensure compliance to the OH&S Act for their sub-contractors / owner operators?

Prime contractor's certificate of recognition number (COR#)

Who will represent the designated 'prime contractor' if absent from worksite? (MUST confirm in writing)

Procedure to Handle Violation of Health & Safety Regulations

Procedure to Handle "Imminent Danger" (consultant's project inspector's authority – see owner's guidelines)

Policy on PPE (mandatory PPE required for everyone on worksite)

Accident Reporting Personal injury / third party / utility

-					
	Site Specific Safety Issues				
	Have any specific hazards been identified?				
	Emergency plan				
	Who is on-site designated safety representative?				
2.	Public Safety / Traffic Accommodation Do all traffic control devices meet department standards?				
	Are all flaggers trained & certified?				
	Who will be responsible for signing the various components of th Primary signing Sub-contractor Utility	e work?			
	Who will be responsible for maintaining the regulatory and warning signs?				
-	Site Specific Traffic Accommodation Issues Have specific traffic accommodation issues been identified? Is there a need to implement unique traffic control procedures? Contractor / sub-contractor / utility company MUST develop & su Who is designated to monitor & maintain traffic accommodation?	upply traffic accommodation plans			
3.	Additional Items Monitoring the Project: How will the project be monitored / inspected?				
	Contractor – Who?	How often?			
	Consultant – Who?	How often?			
	Will the project be monitored / inspected after hours?				
	Any areas of concern that have occurred on previous projects?				
	j i i i i i i i i i i i i i i i i i i i				
	They areas of concern that have occurred on previous projects:				

Is everyone aware of the Bonus/Penalty system that has been implemented for this contract season? Reminders: Monthly H&S Meetings – Monthly H&S Summary – Project Completion H&S Review Notification of Construction Operations – Order Fixing Maximum Speed

TRAFFIC ACCOMMODATION STRATEGY COMPONENT CHECK LIST

Con	tract #	FONENT CHECK LIST	YES	NO	N/A
1.	Is Project Identified? - contract number - highway number - project limits shown				
2.	Is the Project 'Scope of Work' Ident	ified?			
3.	Is Contractor Identified?				
4.	Are Sub-Contractors Identified? - contact names/phone numbers - assorted tasks				
5.	Is Schedule Identified? - date of commencement/completion - milestone dates/interim stage of com	pletion			
6.	Is the Process for Sign Installation/C - two-lane highways - four-lane highways	Covering/Removal Identified?			
7.	Will the Project be Pre-Signed? - strategy for covering/monitoring sign	15			
8.	Are the Type of Sign Supports Ident - posts/portables/windmaster/etc	lified?			
9.	Are the Sign Height Requirements I - long duration signs (1.5m) - short duration signs (0.3m)	dentified?			
10.	Are Responsibilities for TCS Identif - name(s) of on-site designate & conta - monitoring of TCD's during inactive	ied? ct numbers periods			
11.	Are Day/Night Procedures Establish	ed?			
12.	Is Accommodating Vehicles Around Non-Standard Lane Widths Identifi	Tack Coat & ed?			
13.	Are Special User Issues Identified? - over-dimensional loads, emergency v	vehicles, etc			
14.	Are Non-Typical Conditions Identif - did contractor address items from S.I	ied? P.'s?			
15.	Is Work Staging Identified? - template for each stage - no situations missing				

TRAFFIC ACCOMMODATION STRATEGY COMPONENT CHECK LIST

Contract #		YES	NO	N/A
16.	Are Detour(s) Identified? - customized drawings			
17.	Are Drawings Submitted? -all activities			
18.	Is Parking of Vehicles/Equipment Identified? - during working hours - during non-working hours			
19.	Have the Requirements for Flagpersons Been Identified? - certifying agency - protective clothing - certificate readily available			
20.	Has the Procedure for Centreline Spotting Been Identified? - strategy for the protection of workers			
21.	Speed Limits Identified? - all activities - non-active periods - distinct phase breaks			
22.	Is the Use of Pilot Vehicles Identified?			
23.	Have the Requirements for the Daily Sign Log Been Identified? - include timeline for submission of information to consultant			
24.	Has the Reporting of Accidents Been Identified?			
25.	Are the Haul Route(s) Identified?			
26.	Is the Process for Truck Turning Movements Within the Work Area/Zone Identified?			
27.	Emergency Response Strategy? - names/contact numbers - arrangement with emergency responders			

NOTES

Strategy must conform to TRANS Traffic Accommodation In Work Zones Manual (current edition). Not an all-inclusive list. Additional information may have to be considered & provided on a project-by-project basis.

Title/Position

REVIEWED BY		
Name		

Date



1.	Date of Collision: Day Month Year
	Time of Collision (Hour : Minute) (AM/PM)
2.	Highway Number km in a Direction from
	Contract Number Station Number
3.	Type of Construction Involved
	Project Manager or MCI Project Manager or MCI Contact Number
	Region CMA
4.	Contractor
5.	Number of Persons Injured
6.	Number of Persons Killed
7.	Names and Addresses of Operators Involved
	1
	2.
	3
	4
8.	Names and Addresses of Pedestrians Involved
	1
	2
	3
_	4
9.	Weather Conditions
	Clear Cloudy Fog Mist Smoke Dust Rain Snow Sleet Not Known
10.	Light Conditions
	Daylight Dusk Dawn Darkness with Road Not Lighted
	Darkness with Road Lighted Flashing Lights Not Known
11.	Road Surface Type
	Oilbound Subgrade Gravel Soil Cement Gravel Base
	Pavement Tacked Pavement Not Tacked Concrete Dust Control
	Chip Seal Other

12. Road Surface Condition
Dry Wet Muddy Snowy Icy Loose Sand or Gravel
Oily Not Known
13. Names of Alberta Transportation and/or Consultant Involved if Any
1
2 3.
14. Identification Numbers of Alberta Transportation and/or Consultant Units if Any
1
2
3
1 Parked off Highway
2. Parked on Highway Pight side Left side
3. Travelling along highway: In Direction of Travel
4. Making Turning Movements
5. Backing
16. Was Contractor's Personnel Involved?
18. If Contractor's Equipment Involved Unit Was:
1. Parked off highway
2. Parked on highway Right side Left side Driving Lane Shoulder
3. Travelling along highway: In Direction of Travel Against Direction of Travel
4. Making Turning Movements
5. Backing 🗌
19. Details of Involvement with Project.
20. All Signs and Barricades on Diagram Were:
1. Reflectorized in accordance with standards for construction signs 🗌 Yes 🔲 No
2. Clean 🗌 Dirty 🗌
3. General Condition of Signs (1. Good 2. Fair 3. Unacceptable)
21. Flashing Lights Were Operating 🗌 Yes 🗌 No

22. Pavement Markings Were

	Spotting Only
	Davidson Markers 🗌 Yes 🗌 No
	Reflectorized Tape Yes No
	Other
	New 🗌
	Adequate
	Badly Worn
	None
23.	Number of Flagpersons on Duty at Time of Collision
24.	Were Flagpersons Wearing Proper Uniform? Yes No
25.	Number of Flagpersons was Adequate? Yes No
26.	What Action was Taken After the Collision was Reported to Correct Any Hazardous Conditions?
27.	When and By Whom? (Contractor, Project Engineering Crew, District Maintenance Crew, etc.)
28.	Attached Diagram Must Indicate:
	1. Location of Collision.
	2. Paths of Vehicles Immediately Before and After Collision.
	3. Location and Position of Vehicles After Collision.
	4. North Arrow.
	5. All signs, flares, flashing lights, etc., and barricades in place at time of collision. (Show Chainage)
	6. Pavement Markings at Location of Collision.
	7. Location of any Flagpersons on Duty.
	8. Geometrics of Highway Including Width of Travel Surface, Entrances, Detours, etc.
	9. All physical hazards such as Potholes, Bumps, Excavations and Windrows leading up to and including those at the
	collision scene.
29.	Visible Damage of Public Property (Barricades, Flexbeams, etc.)
	Estimated Cost of Damaged Property
30.	Full Written Description of the Collision

31. Alberta Transportation Representative's Opinion or Impressions as to What May Have Caused the Collision.

Report Prepared by:

 Name
 Signature
 Date

 Phone Number
 Email Address

DIAGRAM OF CONSTRUCTION COLLISION





То:	From:								
	Project Sponsor				Consultant's I	Representati	ve		
	Contract Number			Consultant					
Date of Accident:	Day	Month	Y	ear	Time	AM	D PM		
 For your informa For claims inves Other (Explain) 	ation and records stigation								
Project:			_ Description:						
Station: Legal Description:	1/4 SEC	TWP	Offset: RGE		W	M			
Contractor Name: Equipment Used D	uring Accident:			Phon	e No:				
Government or Hire Operator Name:	ed Equipment:			Unit N	No: e No:				
Utility Company:				Conta	act:				
Type of Utility:	 Pipeline Powerline Other (Evolution) 	Size:	Tel Cable	_ Comr	nodity: TV Cable				
Was Utility Locate I If "Yes"	Requested?	ugh Albert	Yes a One Call Owner	Reg N Date	No No: (d/m/v):				
If "No" (Explain)		-9			(
Severity of Acciden	t:] Fatal	🗌 Injury	, 🗌	Property Dar	nage			
News		Brief De	escription of In	jury					
Name: Employer: Injury:			Name: Employer: Injury:						

Description of Acci			
Demonstra			
Remarks:			
	Witness 1:	Witness 2:	Witness 3:
Name: Address:			
Phone:			
Employer:			
Sketch Area if Req	juired:		

NOTE: For all pipeline hits & major cable cuts,
photographs to accompany report within 72 hrs.

cc.	Signature
	Title
	Date

Albertan

ACCIDENT NOTIFICATION

INCIDENT REPORT II	NVOLVING THIRE	PARTY	OR CONTRACTOR	R'S EQU	JIPMEN	Γ
DATE OF ACCIDENT:			E:	AN	M 🗌	PM
HWY. NO: LOCATION	۱:					
CONSTRUCTION ZONE:	_ MAINTENANCE Z	ONE: _	OTHER:			
IS HIGHWAY CLOSED:	_ TRAFFIC RESTRIC	CTED:	DURATION:			
WEATHER CONDITION:			ROAD CONDITIONS:			
COLLISION TYPE: REAREND:	SIDESWI	PE:	HEAD-ON:	OTHE	R:	
POLICE CONTACTED:	DETACHMENT:					
OFFICER	:		FILE# (if ava	ailable):		
If applicable CONTRACTOR NAME:		SITE	REP:			
NUMBER & TYPES OF VEHICLES INVOLVED: (company name/addres if applicable and available)	1 s 2 3					
NUMBER OF OCCUPANTS	1					
IN EACH VEHICLE:	2 3					
NUMBER & TYPES OF INJURIES: THIRD PARY:	NONE	MINOR	SERIOUS _		FATAL	
Number & types for contractor staff (if applica	ble) NONE	MINOR	SERIOUS		FATAI	
BRIFE DESCRIPTION						
MAINTENANCE ACTIVITY (before	, during, or after):					
		_ DATE: _	TIME: PHONE #:		AM	РМ
DEP1. SHE REP:		EM	AIL ADDRESS	FAXED	EMAILED	FILE
COPIED TO: Office of the ADM Regional Director Operations Manager Communications Safety Officer 511Alberta		tran	ıs.511@gov.ab.ca			
	NOTE: THIS FORM IS F	OR DEPART	MENT USE ONLY			